

**Seven Mountains EMS Council
BOARD OF DIRECTORS' MEETING
Meeting Minutes
October 15, 2015
Bald Eagle Area High School
Wingate, Pa.**

- I. Call to Order and Introductions
President Gerard Banfill called the Board of Directors' Meeting to order at 8:10 PM. Introductions were made.
- II. Roll Call (sign-in sheet)
A sign-in sheet was circulated.
- III. Approval of Agenda
A motion was made by Dave Jones, 2nd by Chad Aucker to approve the Meeting Agenda as posted. Motion approved.
- IV. Approval of Minutes-August 20, 2015
A motion was made by Dave Jones, 2nd by Derick Shambach to approve the August 20, 2015 Meeting Minutes. Motion approved.
- V. Financial Report-August-September, 2015
A motion was made by Joy Byler, 2nd by Romaine Naylor to approve the 2015 Financial Reports as presented – Balance Sheet, Period Expenses & Odd year report. Motion approved. President Gerard Banfill recommended the Board continue Council operations by using the Checking and BIA Accounts and not withdraw any monies from the MMA Account. If monies are needed, he suggested we use the line of credit with Kish Bank. Discussion was held and other Board Members agreed.
- VI. Election of Officers-October 15, 2015-October, 2016
Gerard turned the meeting over to Scott Rhoat, Vice-President, to conduct election of president. Nomination by Dave Jones for Gerard Banfill as president. Additional nominations were asked for X2, receiving none. Meeting was then turned back over to President Banfill.
Gerard called for nominations for Vice-President. Nomination by Gerard Banfill for Scott Rhoat. After asking for additional nominations X2, none were received.
Gerard called for nominations for Secretary/Treasurer. Nomination by Romaine Naylor for Joy Byler. After asking for additional nominations X2, none were received.

Dave Jones made a motion, 2nd by Romaine Naylor to have the Secretary/Treasurer cast a unanimous ballot for the slate of officers. Officers are: President - Gerard Banfill, Vice-President - Scott Rhoat and Joy Byler - Secretary/Treasurer. Motion approved.
- VII. Business
 - a. Establishment of Committee Structure
Gerard Banfill stated that if anyone is interested in serving on any Council Committees to please contact him.

- b. Setting of 2016 Meeting Schedule
 Dave Jones made a motion, 2nd by Derick Shambach to accept the 2016 Meeting Calendar as presented. Motion approved. Mick Abrashoff made a motion, 2nd by Romaine Naylor to move the Full Council Meeting in October, 2016 back to the Council office at 523 Dell Street, Bellefonte, Pa. Motion approved. Meetings will be rotated between Union and Centre Counties.

2016 Board and Council Meeting Schedule

January 21, 2016	Board of Directors	Noon	Union County
April 21, 2016	Board of Directors	Noon	Centre County
June 16, 2016	Board of Directors	Noon	Union County
August 18, 2016	Board of Directors	Noon	Centre County
October 20, 2016	Council Meeting	18:30	Centre County
October 20, 2016	Board of Directors	following Council meeting	

- c. Setting of 2016 Office Holiday Schedule-Resolution 2015-02. A motion was made by Dereck Shambach, 2nd by Chad Aucker to approve the proposed 2016 Holiday Schedule. Motion approved.
- d. 2016 EMSOF Funding-Confirmation
 Tim Nilson stated that the DOH has set Training/Education and Recruitment/Retention as the provider equipment priority for 2016. Tim stated that at the last Board Meeting it was approved that our EMSOF Monies were to be used for a regional PCR program. Tim asked for guidance as to how to proceed as it goes against the DOH priority mandate. Discussion was held and Board decided to stay with their original funding priority of funding the trip report program and that they felt that all the recruitment/retention done last grant year, on-going public education programs, and staff field work would be sufficient to meet the Education/Recruitment/ Retention requirement from DOH.
- e. Regional Medical Director
 Tim Nilson reported that Clifford Neal, DO, our current Regional Medical Director is resigning effective May 1, 2016. Tim was directed by the Board to contact the current Associate Medical Director, Randy McLeod outlining for him the Regional Medical Director’s responsibilities to see if he would be interested filling that position. If he declines, it will be sent to the MAC for help filling the position.
- f. Other Business
 BOST-Tim Nilson reported that the gentlemen who gave the BOST presentation last meeting approached him. They are asking that Council provide them with a letter of endorsement for the benefit package in return for a share of the income generated – around 10%. After a discussion concerning our ability to produce such a letter, members declined the offer.

The licensure inspection/budget impasse issue from the October 15, 2015 Council Meeting was revisited. Discussion was held. Dave Jones made a motion, 2nd by Joy Byler to do two licensure inspections per service. If the service fails to meet the requirements after those two, then it will be the service's responsibility to bring the unit to one of the Council offices to re-inspect. Motion passed with one opposed – Mick Abrashoff.

- VIII. Good of the Organization
Dereck Shambach will check with Union County to reserve the meeting room for the Board Meetings in 2016.
- IX. Date/Location of Next Meeting
Board of Directors Meeting will be January 21, 2016 tentatively in Union County Government Building. Location will be confirmed closer to that time.
- X. Adjournment
A motion was made by Chad Aucker, 2nd by Romaine Naylor to adjourn the meeting at 9:10. Motion approved.

Attendance/Sign-in Sheet
Board of Directors' Meeting
October 15, 2015
Bald Eagle Area High School

1. Robert Manenkoff, Delegate, White Deer Township
2. Scott Rhoat, Delegate, Bellefonte EMS
3. Jared Stumpff, Delegate, New Berlin EMS
4. Mark Williams, Delegate, Geisinger-Shamokin EMS
5. Thomas Perrin, Delegate, Union County West End Ambulance Service
6. Dave Jones, Delegate, University Ambulance Service
7. Sean Kleckner, Delegate, Goodwill Hose Ambulance Service
8. Mick Abrashoff, Delegate, Fame EMS
9. Adam Hoover, Delegate, Mount Nittany Administration Department
10. Ed Gailey, Alternate, Mount Nittany EMS
11. Paul Sattazahn, Delegate, Haneyville Fire Co. QRS
12. Phil Lucas, Delegate, Mifflin County EMA
13. Derick Shambach, Delegate, Snyder County EMA
14. Chad Aucker, Delegate, Snyder County 911 Center
15. Joy Byler, Delegate, Big Valley Ambulance Service
16. Romaine Naylor, Delegate-At Large-American Red Cross
17. Cathy Grimes, Council Staff
18. Tim Nilson, Council Staff