

Council Meeting  
Seven Mountains EMS Council  
Bald Eagle Area High School  
Wingate, Pa.

October 20, 2016  
6:30 PM

- I. Call to Order and Introductions  
President Gerard Banfill called the Council Meeting to order at 6:30 PM. Introductions were made.
- II. Roll Call-(sign-in sheet)  
A sign-in sheet was circulated.
- III. Approval of the Agenda  
A motion was made by Robert Manenkoff, 2<sup>nd</sup> by Joy Byler to approve the Agenda as posted. Motion approved.
- IV. Approval of Minutes-October 15, 2015  
A motion was made by Dave Jones, 2<sup>nd</sup> by Derick Shambach to approve with changes made. Motion approved.
- V. Financial Report-Finalize 2014-15 Grant  
Tim Nilson reviewed the financial reports provided on the Website – Balance Sheet, period transactions, and Profit & Loss statement - Motion approved. Dave Jones asked if the Department payments were “up to date”, Tim and Laura both agree they are. Motion by Kent Knable, 2<sup>nd</sup> by Romaine Naylor to approve the reports as presented.  
Additionally, just FYI, for the 2015-16 grant – all grant paperwork is in, to the Bureau, as required other than the Audit which is currently being compiled. It is due at the Department by October 28<sup>th</sup> and will be delivered on-time. It will be reviewed with the Board at the January meeting.
- VI. Council Reports
  - A. Operational
    1. Staff  
Reports were reviewed as prepared and posted on the homepage.  
Phil Lucas asked Tim the status of the regional MCI plan. He said the he discussed it with Gerard and was given approval to hold off asking for approval until January. This gives him time to re-review the proposed plan to make sure that it is still functional & correct with us no longer having a primary role in MCI response.
    2. MAC/QI/QA  
The Regional MAC met yesterday. Rich Kelley reported that it was a short meeting with Dr. McLeod covering some information from the state MAC.  
  
QI/QA Project – Scott Rhoat reported that information has been released, to the regional EMS agencies who participated, concerning the PCR review and patient

releases. He said regional, summary information along with that agencies information was forwarded. One of the major findings he could remember was that overall we are not documenting patient refusals as well as we probably should be.

3. Training

On behalf of Mark, Rich Kelley reported on a telephone meeting the Training & Manpower committee had last evening. He reviewed some of the areas that the committee is going to be assisting with over the next several months including possible leadership/legislative meetings; conference assistance; program need evaluation. He stated the big push right now is to increase the number of local Con-Ed programs being offered through January to help alleviate any problems providers may encounter in obtaining the required Con-Ed since the changeover of the on-line system – from LMS to TRAIN.

4. EMS Leadership

Nothing to report. Legislators & AAP has been invited to dialogue; but for some reason, that has failed for the last two meetings.

5. PEHSC

Tim Nilson attended the last PEHSC meeting which was held just prior to their conference. Nothing major to report – 1 vote to recommend was forwarded from MAC.

B. Organizational

1. By-Laws – Scott Rhoat reported that with all the merger discussions happening, the By-Laws committee met and are suggesting a change in our By-Laws. They are suggesting that we take out the county names (Article II, Section 1(A)) and replace them with “Pennsylvania counties comprising our Region”. Organizationally that wouldn’t change anything currently but would provide additional options should merger talks continue. He stated that the proposed change was brought up at the August BOD meeting & distributed to all delegates as required by the By-Laws.

2. Membership – Joy reported that we received two new letters concerning membership. One from PSU appointing Tiffany Spiroff-Walstrom as their alternate and one from Central Juniata appointing Joe Kramer as their delegate.

3. Finance - Nothing to report

4. Personnel – Tim reported that the personnel committee met and suggested that all staff other than himself and Mark be classified as salaried, non-exempt starting with the first pay of November. This is in response to the new federal, fair labor standard act regulations which take effect December 2016. We will be in compliance.

5. President – Gerard reported that, due to information received from the Bureau suggesting consolidations/mergers between regional EMS councils, he, Scott & Tim attended a joint meeting in Indiana PA to discuss that topic. After the meeting they weren’t impressed with what they heard so Tim was asked to set up a meeting with

LTS and Southern Alleghenies to see if they were interested in exploring some type of a cooperative agreement. The group seemed interested and the first meeting of representatives from all three Councils met yesterday to start discussing how to best serve our regions and regional EMS agencies. Southern Alleghenies & Seven Mtns. met in person, LTS joined by telephone. Discussions were cordial and honest and things seem to be progressing well for the committee to formulate a recommendation to bring back to all three of the current councils – LTS is governmental, the other two are private, non-profit. There are telephone conference calls scheduled for November to discuss By-Law issues with the next in-person meeting being December in Altoona. He will keep everyone informed of activities.

6. Nominating – Romayne Naylor presented the slate of candidates suggested by the nominating committee. They are:  
Centre – Dave Jones  
Clinton – Gerard Banfill  
Columbia – George Widger  
Juniata – Joe Kramer  
Mifflin – Mick Abrashoff  
Northumberland – Matt Abbey  
Snyder – Derick Shambach  
Union – Nick Klose  
No names were forwarded for Montour or the “At-Large” delegate positions.

VII. Business

1. Election of Directors

One from each County-Term: October 20, 2016 - October, 2018

One from Multi-County (region-wide) Organization - Term: October 20, 2016 - October, 2018

President Banfill called for nominations from the floor, three times, with none being raised. Motion by Robert Manenkoff, 2<sup>nd</sup> Romayne Naylor to close nominations.  
Motion Passed.

Motion by Robert Manenkoff, 2<sup>nd</sup> by Sean Klechner to have the secretary cast unanimous ballot for the slate of delegates presented by the nominating committee.  
Motion Passed.

Board Members for the October, 2016 - October, 2017 Term will be:

Centre County:	Dave Jones
Clinton County:	Gerard Banfill
Columbia County:	George Widger
Juniata County:	Joe Kramer
Mifflin County:	Mick Abrashoff
Montour County:	Vacant
Northumberland County:	Matt Abbey
Snyder County:	Derick Shambach

Union County: Nick Klose  
At Large: Vacant

Everyone was asked to seek individuals who are interested in serving in the vacant positions so that they can be appointed at the January BOD meeting.

2. Operations Overview

Tim conducted a brief overview of what transpired last grant year and is anticipated for this grant. Last Grant (2015-16) was in the amount of \$703,889. Grant objectives were mostly achieved and \$18,792.28 was returned to the Bureau unspent - \$12,000 of that being for Ebola preparedness which was supposed to be returned for this grant period but we now find out that it is being "pooled" by one of the Districts; \$1448.82 in preparedness money; \$1054.99 in tow-behind equipment maintenance funds; and \$4288.47 in general grant funding. Preparedness funding, as well as the position, has been removed from our grant but an additional \$13,706.60 (all of which was put into Provider Equipment) has been added due to the finance & budget committee report. That is all he expects to be added making our 2016-17 grant \$592,695.

Our preparedness coordinator position has been eliminated and regional preparedness activities (maintenance & Strike Teams) are to be handled by Ernie Powell out of the Federation (Harrisburg).

Tim mentioned that Amanda Krebs (EMS System Development Coordinator) has submitted her resignation to accept a job at Evangelical Hospital within their Community Paramedicine program – her last day is tomorrow. He said the he has talked with Director Gibbons about keeping that position open until a needs determination can be made considering both a possible pending merger and our anticipated hiring of a Commonwealth CARES Coordinator. Director Gibbons verbally agreed to that plan.

3. Other Business

Gerard Banfill asked the organization's wishes concerning the proposed By-Laws amendment. Motion by Mick Abrashoff, 2<sup>nd</sup> Robert Manenkoff to accept the committee recommendation and remove the county names from our By-Laws. Motion Passed

VIII. Good of the Organization

Tim reported on the upcoming Spring Conference. March 17-19 at Susquehanna University in Selinsgrove. There will be a recognition dinner on Saturday night but staff is currently exploring doing a "regional EMS" recognition program instead of the individual agency/provider recognitions as was done in the past.

IX. Tentative Date/Location of Next Meeting

The next Council Meeting is scheduled for October 19, 2017. Location to be announced.

X. Adjournment

A motion was made by Dave Jones, 2<sup>nd</sup> by Joy Byler to adjourn the meeting. Motion approved and meeting adjourned at 8:05 PM.

Attendance/Sign-in Sheet  
October 20, 2016

1. Scott Rhoat, Delegate, Bellefonte EMS
2. Joy Byler, Delegate, Big Valley EMS
3. Robert Manenkoff, Delegate, White Deer Township EMS
4. Kevin Fanning, Delegate, Clinton County DES
5. Sean Kleckner, Delegate, Goodwill Hose Ambulance Association
6. Dave Jones, Delegate, University Ambulance Service
7. Tiffany Sprioff-Walstrom, Alternate, Penn State University
8. Kent Knable, Delegate, Centre LifeLink EMS
9. Deborah Hopkins, Delegate, Geisinger Lewistown
10. Mick Abrashoff, Delegate, Fame EMS
11. Thomas Derby, Delegate, Berwick Ambulance
12. Rich Kelley, Delegate, Mount Nittany EMS
13. Dayne Brophy, Delegate, Bloomsburg Ambulance
14. Adam Hoover, Delegate, Mount Nittany Medical Center-Administrative Dept.
15. Phil Lucas, Delegate, Mifflin County EMA
16. Chad Aucker, Delegate, Snyder County 911
17. George Widger, Delegate, Greater Columbia EMS
18. Derick Shambach, Delegate, Snyder County EMA
19. Romaine Naylor, Delegate, American Red Cross-At Large
20. Gerard Banfill, Delegate, Lock Haven EMS
21. Jared Stumpff, Delegate, New Berlin EMS
22. Tim Nilson, Staff, SMEMSC
23. Cathy Grimes, Staff, SMEMSC
24. Laura Rompolski, Staff, SMEMSC