**DRAFT**

Council BOD Meeting

Seven Mountains EMS Council

523 Dell Street

Bellefonte, Pa.

January 16, 2014

Noon

I. Call to Order and Introductions

 President Gerard Banfill called the meeting to order at 12:09 PM. Introductions were made.

II. Roll Call (sign-in sheet)

 A sign-in sheet was circulated.

III. Approval of the Agenda

 A motion was made by Scott Rhoat, 2nd by Romayne Naylor to approve the January 16, 2014 Agenda. Motion passed.

IV. Approval of Minutes-October 17, 2013

 A motion was made by Scott Rhoat, 2nd by Joy Byler to approve the October 17, 2013 Council BOD Meeting Minutes. Motion passed.

V. Financial Report-October-December, 2013

 A motion was made by Romayne Naylor, 2nd by Sean Kleckner to approve the posted financial reports. Motion passed.

VI. Council Reports

 A. Operational

 1. Staff

 Tim Nilson

Scott Rhoat questioned Tim Nilson about the After Action Report on the accident in the Susquehanna area that involved several of our services participating. To date, no report has been received. Discussion was held concerning the Susquehanna area MCI plan. Tim stated that Howard and Amanda are working on a plan.

 Gerard Banfill thanked Cathy Grimes for the prompt CISM Team response in Clinton County.

 Mark Wolfgang had nothing to add to his posted staff report.

 Howard McGinnis had nothing to add to his posted staff report.

 James Urban

 Scott Rhoat questioned why staff was conducting service licensures in the Susquehanna area. Jim reported
 that he assisted Amanda with two of the larger services in their area.

 2. MCI/Strike Team

Howard McGinnis reported that strike team agreements were issued at the strike team meeting to all services in attendance; the others were mailed. Howard reported that the DOH Strike Team Ops Procedures rewrite is to be finalized today.

 3. MAC; QI/QA

James Urban stated that the new additions to the Rules & Regs were discussed at the MAC Meeting. Jim also stated that the Advanced EMT and Service Medical Director requirements were discussed. The financial hardship from these requirements is to be addressed in a meeting with the House Representatives to discuss reimbursements. Also discussion was held on having paramedics to assist by working under the direction of a physician. Jim reported that as of 1/1/2014 the PCR program is in service. There are still several services not online but are expected to be in the near future.

Scott asked about modifying the existing QI/QA Committee. Jim stated that the QI/QA Committee will be reorganized to include BLS and ALS Services hopefully by July 1, 2014.

 4. Training

Mark Wolfgang reported that there will no longer be regional written exam testing in the Region as in the past and that all practical testing dates must now be posted for the calendar year across the State. There will no longer be closed class exams and the exams are open to anyone on a first come basis. Mark also thanked Josh Fremburg and PSU for their assistance in the pilot testing program.

 5. EMS Leadership

Tim Nilson reported that the EMS Leadership Committee needs to be revitalized and that there have been talks of joining with the SCMTF and Susquehanna EHS Council. Discussion.

 6. PEHSC

Dave Jones reported that there was a teleconference meeting held in December, 2013. The dates were set for the State Conference. Conference will be held during August in Lancaster and September in Altoona. Dave also reported that the Workers Comp package is in progress and encouraged all services to participate. Tim Nilson reported that the initial phase of the “EMS for Children” Recognition Program has been completed and that the Seven Mountains region has five services recognized. The Seven Mountains region makes up 10% of the recognized services across the State.

 B. Organizational

 1. By-Laws

Dave Jones is currently working on the new by-laws. Dave Jones along with Scott Rhoat and Gerard Banfill will serve on the Committee.

 2. Membership

 No meeting conducted. Paul Sattazahn and Joy Byler will serve on the Committee.

 3. Finance

No meeting conducted. Tim Nilson requested a meeting with the Executive Board, following the Council BOD Meeting, to discuss insurance. Gerard Banfill appointed Joy Byler as Chairman to the Finance Committee since she has been elected to serve as Treasurer. John Shirk and Romayne Naylor will also remain on the Committee.

 4. Personnel

 No meeting conducted. Scott Rhoat and John Shirk will serve on the Committee.

VII. Business

 1. Jointure Committee Report-SMEMSC & SEHSC

Tim Nilson reported that both Regional Councils have met and have given the Merger Committee members the approval to discuss the merger on their behalf. The Committee will have a report available for the April BOD Meeting. Discussion on name change to the Region along with office space changes. Tim reported that with moving the Susquehanna division to a smaller area a substantial monthly savings will be seen. Savings will also be realized from staff reductions and telephone integration system between the two areas. The Committee agreed to keep the name as Seven Mountains EMS Council.

Tim stated that the Susquehanna EHS Council office will be moving to their new location, housing with the Snyder County EMA office, effective Febuary 2014. Tim also reported that the RFPs are out for the merger project and he is awaiting proposals back so that we can proceed with merger process. Board Members stressed that they want to be sure that the Seven Mountains region continues to progress and stay strong.

 2. HR315 Discussion

Tim Nilson reported that both the LBFC and House Representative reports are out. The Bureau of EMS (BEMS) along with PEHSC were particularly hit hard in the reports. The reports recommended that Councils across the State be reduced from fifteen. The report stated that the Bureau of EMS needs to show better accountability on monies spent across the State and recommended that PEHSC be set up as a trade association. Council Directors are scheduled to meet with BEMS in February to discuss issues with the report and develop of plan to address those issues.

 3. Provider Equipment Funding

James Urban stated that there is $41,223.63 allocated to the EMSOF fund. The PCR Program will cost $25,200 with $18,000 for the program and $7,200 allocated for the mobile app portion. The remaining $16,023.63 would be available for other projects – including bariatric transport. Discussion was held concerning the mobile app and it’s necessity. Dave Jones made a motion to approve the mobile app purchase, 2nd by Sean Kleckner. Motion passed. Rich Kelley stated that to do a patient follow-up with the hospital in EMS Charts, the service manager must agree to release information to hospital receiving the patient.

 4. Exempt vs Non-Exempt Employee Status

 Nothing to report.

 5. Other Business

 Susquehanna/Seven Mountains EMS Council Conference

Mark Wolfgang reported that the Conference has been scheduled for March 7-9, 2014 at the Pine Barn Inn in Danville. Registrations are now available online, by accessing our website, as of today. The cost is $150.00 for two days. The Keynote Speakers are scheduled to be the Boston EMS responders who were involved in the Boston Marathon Incident.

Mark also reported that the core medical/trauma con-ed required by the State has not yet been identified and Regions are awaiting more information.

Gerard Banfill asked Board Members to stay for an Executive Session meeting to immediately follow the adjournment of the BOD Meeting.

Scott Rhoat questioned what the remaining $16,000 EMSOF monies are to be spent on. Dave Jones asked that a letter be sent to all regional services asking for input on EMSOF monies spending and if there are any new regional projects that could be funded.

Joy Byler questioned what a service is to do with patient transfer forms when a receiving hospital refuses to accept them. Jim Urban will look into the issue. Rich Kelley reported that MNMC is accepting the transfer forms. Adam Hoover stated that patient information sheets must be secured when being used.

VIII. Good of the Organization

 Nothing to report.

IX. Date/Location of Next Meeting

 The next scheduled Council BOD Meeting is scheduled for April 17, 2014 at the Seven Mountains EMS Council office at Noon.

X. Adjournment

 Dave Jones made a motion, 2nd by Joy Byler, to adjourn the meeting at 2:20 PM. Meeting adjourned.

Council BOD Meeting

Attendance Roster

January 16, 2014

Noon

 1. Randy Rockey, Delegate, Centre County EMA

 2 Joy Byler, Delegate, Big Valley Ambulance Assoc

 3. Gerard Banfill, Delegate, Lock Haven EMS

 4. Paul Sattazahn, Delegate, Haneyville Fire Co. QRS

 5. Allen Weaver, Delegate, Juniata County EMA

 6. Rich Kelley, Delegate, MNMC-Medical

 7. Ryan Wilson, Delegate, McVeytown EMS

 8. Adam Hoover, Delegate, MNMC-Administrative

 9. Romayne Naylor, Delegate, American Red Cross

10. Kent Knable, Delegate, Centre LifeLink EMS

11. Dave Jones, Delegate, University Ambulance Service

12. Sean Kleckner, Delegate, Goodwill Hose Ambulance Assoc.

13. Scott Rhoat, Delegate, Bellefonte EMS

14. Sandra Neal, Delegate, Port Matilda EMS

15. Tim Nilson, Staff, SMEMSC

16. Cathy Grimes, Staff, SMEMSC

17. James Urban, Staff, SMEMSC

18. Howard McGinnis, Staff, SMEMSC

19. Mark Wolfgang, Staff, SMEMSC