

DRAFT

Board of Directors Meeting
June 18, 2015
Noon
Union County Government Center
155 North 15th Street
Lewisburg, PA. 17837

I. Call to Order and Introductions

President Banfill called the Meeting to order at 12:23 P.M.

II. Roll Call (Sign-in Sheet)

A sign-in sheet was circulated.

III. Approval of the Agenda

A motion was made by Dave Jones, seconded by Mick Abrashoff to approve the Agenda as posted. Motion approved.

IV. Approval of Minutes-April 16, 2015 & Special meeting May 27, 2015

A motion was made by Dave Jones, seconded by Mick Abrashoff to approve the April 15, 2015 Board Minutes as posted. Motion approved.

A Motion was made by Dave Jones, seconded by Scott Rhoat to approve the May 27, 2015 Special Meeting Minutes as posted. Motion approved.

V. Financial Report- April 2015 - May 2015 and Grant July 1, 2014 to June 1, 2015

Director Nilson stated the balance sheets and profit and loss sheet stand as printed. If the member wants anything different let him know.

A motion was made by Dave Jones, seconded by Scott Rhoat to approve the financial reports as posted. Motion approved.

Director Nilson reported we have not seen the Grant agreement yet to sign and return – neither have any of the other 13 Regional Councils – and there is a good chance that a new state budget will not be passed by July 1, 2015. We, as the Regions, have been told 1) no reimbursement checks can be issued after July 1 as long as there is no budget 2) historically (under similar circumstances) expenses incurred after July 1 are reimbursed once a budget passes and the Bureau does not expect anything different this year 3) if the 2015 Grant agreement is not completely processed by DOH, reimbursement for expenses incurred between July 1 and the finalizing of the grant agreement is not guaranteed. We were told we should be seeing the agreements soon; but, just to keep you informed - we are 7 days away from July 1, 2015. Scott Rhoat suggested that we stay in communication and, if no agreement is received by

June 30, 2015, verify the status of our grant agreement with Director Gibbons to determine if reimbursement will be provided for services performed after July 1 as Council cannot provider services without reimbursement. Discussion followed: If required, we could stop operations and Staff can use vacation time, accrued time, sick time. Should local elected officials be informed of the situation? President Banfill asked for direction as to the Board's wishes. Motion by Dave Jones, second Mick Abrashoff, that, due to financial considerations, if we don't have a completed grant by July 1, 2015; grant operations/activities will halt - other than emergency situations as determined by the Executive Director. Staff can use accrued benefit time or will be laid-off. Motion approved

President Banfill stated there was a second part to the motion on whether the office be opened or closed. Motion made by Scott Rhoat, second by Dave Jones, that unless the Council has a current, fully executed grant agreement with the Department (Bureau of EMS) by July 1 – or written verification of such – that the Council office close effective July 1 until such verification is received. Motion approved.

Phil Lucas questioned our plans should there be a request for preparedness assets (i.e. trailers). Executive Director will monitor situation(s) while the office is closed.

VI. Council Reports

Operational

- **Staff Reports**

All staff reports are on the Delegate website.

- **MCI/Strike Team**

There have been no meetings, so there is nothing to report at this time

Tim reported that the Preparedness committee is purchasing three additional trailers. We, EMSI & Eastern will each have one which will remain empty and be used to transport equipment & supplies as needed. Dave Jones stated that's a lot of money to spend on trailers when you can rent a vehicle - considering how few times they are used. Phil Lucas suggested possible use of other assets already available throughout the Region. Tim was asked how many trailers the Council currently have possession of – roughly 12 – and it was suggested that we are using them as “storage on wheels”.

- **MAC; QI/QA**

Amanda Krebs-Stancavage reported MAC met in May. Discussion about a 'Regional skills review' and standardizing the command process region wide. Dr. Neil, Regional Medical Director, announced that he will be resigning May 31, 2016.

Regional QI committee met prior to the meeting and are working on an EMSVO project.

- **Training**

No Meeting

- **EMS Leadership**

Scott Rhoat reported that the committee met in June and discussed current staffing issues.

- **PEHSC**

Pat Shoup was not available to give a report, but sent the minutes from the PEHSC meeting to President Banfill and Director Nilson. President Banfill reported that there are new requirements for provider background checks – more information to follow.

Organizational

Committee Reorganization & Reports

- **By-Laws Committee**

Nothing to report.

Membership

Director Nilson reported that there are some open seats on the Board. Northumberland, Columbia, and Juniata County each have an open Board seat and he thinks Montour also has an open seat though that has not been verified yet.

- **Northumberland County: Robert Hare**: A motion was made by Scott Rhoat, 2nd by Dave Jones to close nominations. Motion approved.
- **Columbia County: Thomas Derby**: A motion was made by Dave Jones, 2nd by Joy Byler to close nominations. Motion approved.
- **Juniata County: Justin Martin**: A motion was made by Dave Jones, 2nd by Matthew Abbey to close nominations. Motion approved.

Scott Rhoat suggested reaching out to member agencies, who do not have current delegate appointments, in preparation for the October meeting. Joy Byler will draft a letter to send to the Agencies about appointing a delegate to the Council.

Finance Committee

Nothing to report.

Personnel Committee

Nothing to report.

VII. Business

2014- 2015 Audit(s) & IRS -990

Motion was made by Scott Rhoat seconded by Dave Jones to approve the 2014 – 2015 Audits & IRS 990(s). Motion approved
For the record, a typo was found - on page 9 of the Susquehanna EHS Council audit, note 7. Office rent is recorded as \$2,58; but, should be \$2,058.

Discussion Provider Equipment

Tim reported that we will have \$50,400.00 for provider equipment in FY 2015-2016. He stated that this is the cost of our yearly contract with EMS Charts and suggested that Council approve that expenditure. Additional funding may follow later.

A motion was made by Mick Abrashoff, seconded by Dave Jones to approve FY 2015-2016 provider equipment expense in the amount of \$50,400 for regional PCR charting through EMS Charts. Motion approved.

VIII. Good of the Organization

Amanda reviewed the 2014 CARES Statistics & HeartRescue Project. Regional statistics show survival rates as-good-as or better than Commonwealth & national rates. Public access AED & pre-arrival CPR initiation needs worked on.

2015 State EMS Conference

- Sept. 10-12, 2015 Lancaster
- Sept. 25&26, 2015 Altoona

Basic Infection Control Officer Class – August 15 & 16, 2015. Jim stated that registration was going good. Questions should be directed to him.

IX. Date/Location of Next Meeting

August 20, 2015 - 12 P.M. – Location: Council's Bellefonte Office

X. Adjournment

A motion was made by Dave Jones, seconded by Chad Aucker to adjourn the meeting at 2:45 PM. Motion approved.

Seven Mountains EMS Council
Board of Director's Meeting

June 18, 2015

Attendance Sheet

1. Scott Rhoat, Bellefonte EMS
2. Paul Sattazahn, Haneyville FC QRS
3. Kent Knable, Centre LifeLink EMS
4. Dave Jones, University Ambulance Service
5. Gerard Banfill, Lock Haven EMS
6. Mick Abrashoff, FAME EMS
7. Phil Lucas, Mifflin County Department of Emergency Services
8. Derrick Shambach, Snyder County EMA
9. Rich Kelly, Mount Nittany Medical Center Prehospital Services
10. Chad Aucker, Snyder County 911
11. Tom Perrin, Union County West End Ambulance
12. Robert Manenkoff, White Deer Township
13. Joy Byler, Big Valley EMS
14. Matthew Abbey, Northumberland Fire
15. Victoria Neal, Port Matilda EMS
16. Thomas Derby, Berwick Ambulance
17. Robert Hare, Americus Hose
18. Mark Williams, Geisinger Shamokin
19. Michelle Dietrich, Union County EMA
20. Amanda Krebs-Stancavage, SMEMSC Staff
21. Jim Urban, SMEMSC Staff
22. Laura Rompolski, SMEMSC Staff
23. Betsey Rishel, SMEMSC Staff