

SEVEN MOUNTAINS EMS COUNCIL



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713 Bridge Street, Suite 18
Selinsgrove, PA 17870

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**SEVEN MOUNTAINS
EMS COUNCIL**

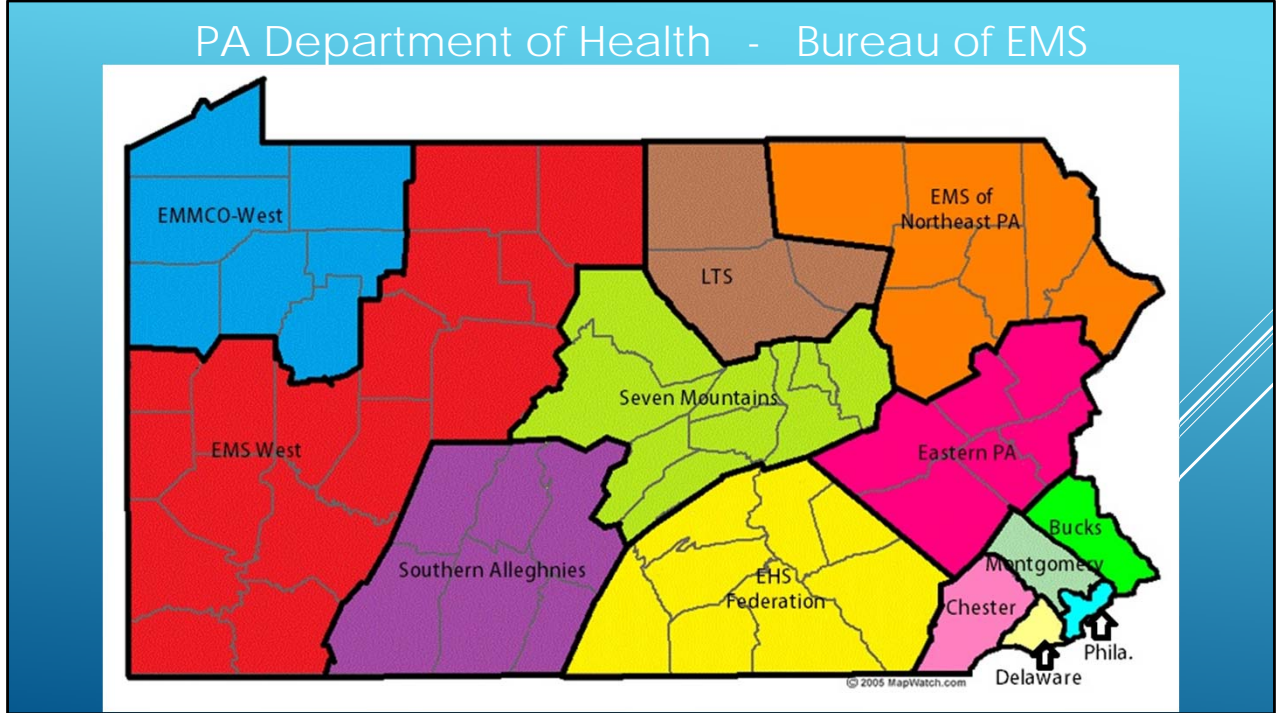
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Institute #:
Class #:

Your Class number is important information you should know. Along with your name, this is one piece of information the Region will need to assist you should there be a delay in the processing of your certification.

PA Department of Health - Bureau of EMS



Currently 13 Regions within the Commonwealth. 6 are County Government; 7 are Non-Profit 501C3 organizations that contract with the PA Department of Health

Get you registered for PA EMS Certification



Are you
A
Minor?

Have you ever
registered for a
PA DOH
certification
before?

Current/Expired
/Quit

If you are a minor – there is additional paperwork required for registration. If you are/have been/ or previously registered for certification through the PA Department of Health, Bureau of EMS you probably already have a registry number. You need to use that number to register for this course; starting a new registration application will NOT work. Please check with the Region if you think this applies to you and you are having problems registering.

Minor

ems.health.state.pa.us/registry/

The screenshot shows the Pennsylvania Department of Health's Emergency Medical Services website. The page features a navigation sidebar on the left with a 'Downloadable Documents' section highlighted in yellow. A red arrow points to the 'EBH Login Page' link within this section. The main content area includes a login form with fields for 'User Name' and 'Password', and a 'Login' button. A prominent message in the center of the page reads: 'In Response to the COVID-19 Crisis, the Bureau of EMS has issued a number of EMS Information Bulletins affecting EMS Providers and Agencies. Follow the link below to see all of the latest bulletins' with a link to 'EMS Information Bulletins'. Below this, there is a link for 'COVID-19 Information from the PA Department of Health'. The footer contains links for 'Privacy Policy', 'Security Policy', 'About Us', 'Employment', and 'Right to Know', along with a copyright notice for 2017.

Once at the PA EMS registry site...minors need to click on the bottom choice – Downloadable Documents – to obtain documents that must be signed by their parent(s)/guardian and attached to the registration form. Do not submit the application without attaching the forms.

The screenshot shows the Pennsylvania Department of Health's Emergency Medical Services website. The page is titled "Emergency Medical Services" and includes a navigation menu with links such as "Job Aids", "Help Videos", and "Downloadable Files". Two red arrows point to the links "Assumption Of Risk Form" and "Parental Consent" under the "Downloadable Files" section.

Assumption of Risk Form & Parental Consent are the two forms required for minors to register for an EMS certification course through the PA Dept. of Health.

The screenshot displays the Pennsylvania Emergency Medical Services application interface. The top navigation bar includes the Pennsylvania logo and the text 'Emergency Medical Services'. Below this, there are links for 'Home', 'Downloadable Files', and 'Logout', along with a session timeout notice. The main content area is divided into several sections: 'Applicant Data', 'General Information', 'EMS Application/CPR', 'Education', and 'Release and Consent'. The 'Release and Consent' tab is active, showing a 'Student Release and Consent' form with a 'Submit' button. A yellow box labeled 'Minor' highlights the 'Parental Consent Form and Parental Consent for Examination' and 'Assumption of Risk' sections. These sections contain instructions to upload signed forms, with 'Choose File' buttons and 'No file chosen' messages. A 'Submit' button is located at the bottom of the highlighted area. The footer of the page includes a privacy policy link and copyright information for 2017.

When completing the application, the final tab is 'Release & Consent'. Minors need to attach the completed forms to their application (where shown above) prior to submitting the application.

Already Registered –
Current or Expired

ems.health.state.pa.us/registry/

Seven Mountains EMS Council | Microsoft Office Home | EMS Registry

ems.health.state.pa.us/registry/

NEWS: There is no news to show.

pennsylvania
DEPARTMENT OF HEALTH

Emergency Medical Services

Registry Links

- [Forgot User Name?](#)
- [Change/Reset Password?](#)
- [New Provider Application](#)
- [Registry Help](#)
- [Public Search](#)
- [Agency Public Search](#)
- [Edit Institute Public Search](#)
- [Certification Class Public Search](#)
- [Veterans Registry](#)
- [National Registry](#)
- [TRAIN](#)
- [Downloadable Documents](#)
- [EBH Login Page](#)

Login below to access the PA EMS Registry.

In Response to the COVID-19 Crisis, the Bureau of EMS has issued a number of EMS Information Bulletins affecting EMS Providers and Agencies. Follow the link below to see all of the latest bulletins

[EMS Information Bulletins](#)

COVID-19 Information [PA Department of Health](#)

User Name:

[Forgot User Name?](#)

Password:

[Change/Reset Password?](#)

EMS Registry v4.7.2

[Privacy Policy](#) | [Security Policy](#) | [About Us](#) | [Employment](#) | [Right to Know](#)

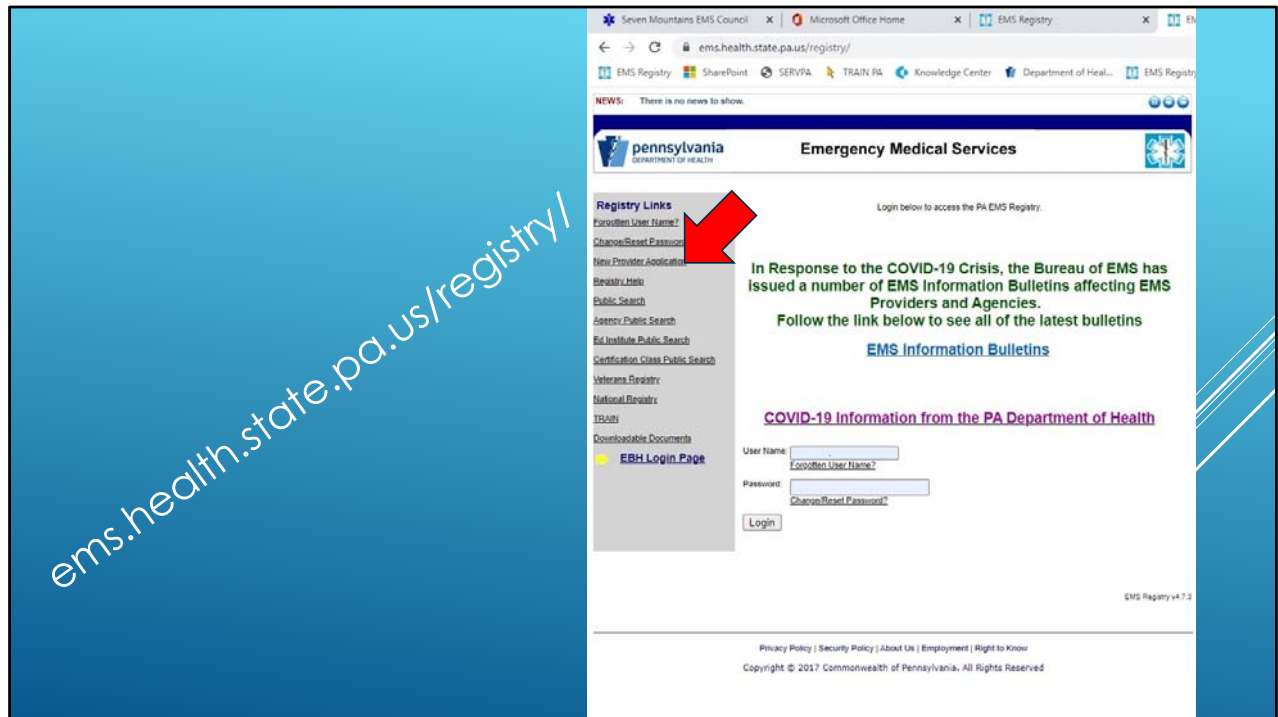
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If you are, have been, or have previously registered for EMS provider recognition within the Commonwealth, you should already have registry access – use those credentials to access the registry system. If you are unable to access – please contact the Council.

The screenshot shows the 'Edit Practitioner' page on the Pennsylvania EMS Registry. The page is divided into several sections:

- Header:** Pennsylvania Emergency Medical Services, EMS Registry v4.7.3
- Navigation:** Home, Infor, Education, EMS Practitioner, Organization, Reports, Administration, Help, Downloadable Files, Logout
- Practitioner Information:**
 - Provider Name: TRADY, E. NELSON
 - Certification Number: [REDACTED]
 - Certification Level: Emergency Medical Technician
 - Certification Issue Date: 10/2022, Certification Expiration Date: 09/30/2025
 - Practitioner Status: Active
- General Information:**
 - Applicant Data: Name (First: TRADY, Last: NELSON), Address, State (Pennsylvania), ZIP (16074)
 - Picture & Signature Management: Upload, Delete, Print Card, Print Cert Materials
- Criminal History/Disciplinary Actions:**
 - NOTE: If you have previously reported a conviction or disciplinary action and you have been issued an Authorization Letter from the Bureau of EMS, DO NOT check YES below.
 - Have you ever been convicted of a crime other than a summary or similar offense? (Yes/No)
 - Have you been subject to disciplinary action or had a certification or license or authority to practice any profession or occupation revoked, suspended or restricted? (Yes/No)
 - Has your driver's license been suspended or revoked? (Yes/No)
- Manage My Certifications:**
 - Dropdown menu options: Select, Add-on, Downgrade, Reregistration, Military Reinstatement, Certification by Endorsement Upgrade, Update Criminal, Discipline, or Driving Record, Upgrade using professional licensure, Upgrade Via Certification Class

Once you access your record, go to the bottom of the 'General Information' tab and select 'Upgrade Via Certification Class' from the drop down menu. Complete the application and submit.



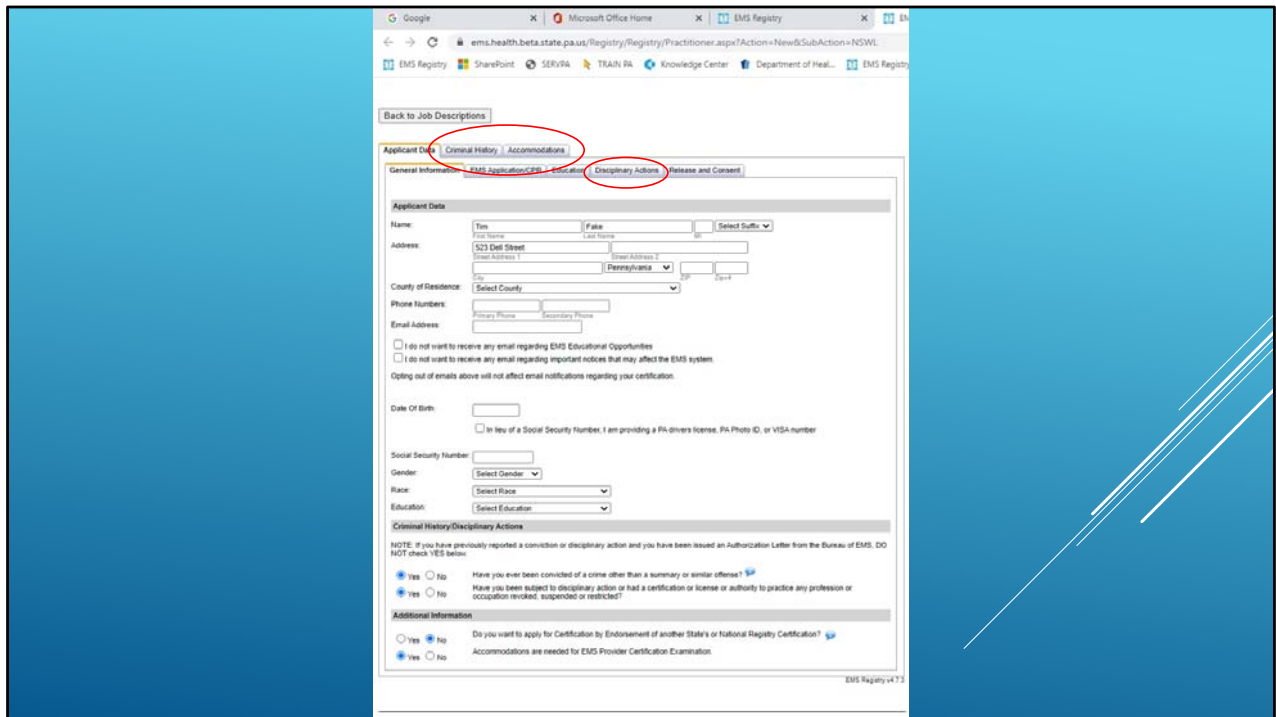
If you have never requested or held EMS certification through the PA Dept. of Health, click on the 'New Provider Application' tab and work through that process.

The screenshot shows the 'Add New Practitioner' form on the Pennsylvania EMS Registry website. The form is divided into several sections:

- Applicant Data:** Includes fields for Name (First, Last, Select Suffix), Address (Street, City, State, Zip), County of Residence, Phone Numbers, and Email Address.
- General Information:** Includes Social Security Number, Gender, Race, and Education dropdown menus.
- Criminal History/Disciplinary Actions:** A section circled in red containing two questions:
 - Have you ever been convicted of a crime other than a summary or similar offense? (Yes/No)
 - Have you been subject to disciplinary action or had a certification or license or authority to practice any profession or occupation revoked, suspended or restricted? (Yes/No)
- Additional Information:** A section circled in red containing one question:
 - Do you want to apply for Certification by Endorsement of another State's or National Registry Certification? (Yes/No)

The page footer includes: Privacy Policy | Security Policy | About Us | Employment | Right to Know
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You will need to answer the ‘Criminal History/Disciplinary Actions’ section under the General Information tab. Should you indicate a positive response to any of these, a corresponding tab will populate on your application – as shown on the next slide.



If activated, you need to complete the information requested within the tab prior to submitting the application. All requested attachments must be attached prior to submitting.

[Back to Job Descriptions](#)

Applicant Data **Criminal History**

Failure to supply the Bureau with complete and factual criminal history documentation will result in a delay evaluating and processing your application and will therefore delay your eligibility for Pennsylvania EMS certification and may result in the Department taking action to deny, suspend or revoke your certification as a Pennsylvania Certified EMS Provider.

Common Name of Offense & Grading:

Date Of Conviction:

State of Conviction:

County Of Conviction:

Describe the circumstances surrounding the crime(s) for which you were convicted.
1000 characters remaining

Explain how the passage of time since your conviction(s) should be considered in determining your present fitness to serve as an EMS provider. 1000 characters remaining

What are you doing to avoid criminal activity and to improve yourself? 1000 characters remaining

If you responded with a positive criminal history, the Bureau requires that you provide this office with certified ORIGINAL copies of all of the following court documents with the County or the Clerk of Court's office seal or stamp on each document to verify that the documents are exact copies of the original documents:

- Police Criminal Complaint, including the Affidavit of Probable Cause
- The Criminal Information or Indictment
- Guilty Plea Document or Jury/Court Document imposing a finding of guilty

Attach:

- Police Criminal Complaint, with affidavit of probable cause
- Criminal information or indictment
- Guilty plea document or jury/court document imposing a finding of guilty
- Court's sentencing order

For any document not available, the Clerk of Courts will need to provide a certified letter indicating such information.

If you indicated a criminal history, the 'criminal history' tab needs completed in it's entirety and the documents indicated on the right side of this slide need to be attached prior to forwarding an application.

Those of you who haven't
completed the process...
Required within 14 days

**** DON'T Delay ****

Don't hesitate in completing the application. By policy, they are required to be submitted within 14 days of the start of an EMS certification course.

FYI:

RURAL EDUCATION PROGRAM SUPPORT

- ▶ Tuition Reimbursement
 - ▶ Up to 85% tuition reimbursement
 - ▶ Cost of Primary Text
- ▶ Affiliate with Regional EMS Agency
- ▶ National Registry Testing Voucher
 - ▶ Voucher for the cost of the initial cognitive test
 - ▶ Affiliate with Regional EMS Agency
 - ▶ Submit request

Council, using Dept. of Health rural education funds, have programs available to assist individuals in certification costs as long as they intend to affiliate with a licensed EMS agency. More information is available on Councils homepage.

Prior to being certified.....you will need to create a National Registry of EMTs account to be able to take your final cognitive exam.

www.nremt.org

Prior to becoming certified, you will also need to go onto the National Registry of EMTs website and register yourself for a account as the National Registry does the certification examinations on behalf of the Commonwealth of Pennsylvania.

The screenshot shows the NREMT website with a navigation bar at the top containing links like 'VERIFY CREDENTIALS', 'SEARCH', and 'LOG IN/CREATE ACCOUNT'. The main content area includes a map of the United States and a section titled 'THE NATION'S COMPACT' with a 'LEARN MORE' button. Below the map, there are sections for 'NATIONAL EMS CERTIFICATION' and 'EXAMS INFO'. The 'EXAMS INFO' section lists various exam types and accommodations.

- New Student Account
- Select your training institute
 - Institute will validate your training
 - Able to sit for cognitive examination
 - Region will verify successful practical
 - State certification issued upon successful completion

You will need to create an account with National Registry. Work through their account setup process. Your written examination can not be administered without an account.

- ▶ Register for and successfully complete a training program
 - ▶ Complete the POST COURSE QUESTIONNAIRE
- ▶ Successfully complete the NREMTs Psychomotor Examination
 - ▶ Scheduled throughout the region/year
- ▶ Successfully complete the NREMTs Cognitive Examination
 - ▶ Computer adaptive

STEPS TO CERTIFICATION

To become certified, you need to pass both a practical and written examination. It doesn't matter the order in which you take your exams...just need to pass both. Upon completion of the course, make sure you complete the post course questionnaire – a link will be sent in an email from the registry system once the training institute indicate that you successfully completed the program. Your credentials will not be processed by the PA Dept. of Health without completing this questionnaire.

Registration is for 3 years at the BLS level

Maintain correct contact information in the EMS Registry

- ▶ Challenge the examinations
- ▶ Successfully complete a minimum of 16 hrs. of continuing education within the 3-year period.
- ▶ Minimum of 12 of that must be medical/trauma – patient related.
- ▶ Re-registration is not automatic
- ▶ Additional information concerning Con-ed is available on the registry system

STEPS TO MAINTAIN REGISTRATION

Requirements to maintain your PA EMR certification. It can be accomplished by challenging the examinations or through the Continuing Education process.

Registration is for 3 years at the BLS level

Maintain correct contact information in the EMS Registry

- ▶ Challenge the examinations
- ▶ Successfully complete a minimum of 24 hrs. of continuing education within the 3-year period.
- ▶ Minimum of 18 of that must be medical/trauma – patient related.
- ▶ Re-registration is not automatic
- ▶ Additional information concerning Con-ed is available on the registry system

STEPS TO MAINTAIN REGISTRATION

Requirements to maintain your PA EMT certification. It can be accomplished by challenging the examinations or through the Continuing Education process.

Registration is for 2 years at the ALS level – ODD YEARS

Maintain correct contact information in the EMS Registry

- ▶ Challenge the examinations
- ▶ Successfully complete a minimum of 36 hrs. of continuing education within the 2-year period.
- ▶ Minimum of 27 of that must be medical/trauma – patient related.
- ▶ Re-registration is not automatic
- ▶ Don't forget about EMSVO – if applicable
- ▶ Additional information concerning Con-ed is available on the registry system

STEPS TO MAINTAIN REGISTRATION

Requirements to maintain your PA AEMT certification. It can be accomplished by challenging the examinations or through the Continuing Education process.

- ▶ Emergency Medical Services Vehicle Operator (EMSVO)

- ▶ Successful completion of an approved Emergency Vehicle Driver Training (EVDT) course to include a 'driving' portion.
 - ▶ Add it to your registry record by requesting Add-on

- ▶ 1 hr./yearly Con-Ed to reregister (maintain)

REGISTRY ADD-ON

Once certified, there are add-on recognitions that you may (probably will) want endorsed onto your EMS certification – EMSVO being the most prevalent of those. It can be accomplished by requesting an 'Add-on', using the 'Manage my Certifications' area at the bottom of the 'General Information' tab on your registry homepage screen.



Should you have any problems, concerns, issues, or complaints – please follow your training institute complaint process. Only once that process has been completed and if you are still unsatisfied with the answer received, you are able to contact the Regional EMS Council for assistance and/or involvement of the Department of Health/Bureau of EMS into the situation.



National Registry vs. PA State Certification



Upon successful completion of the course, you will receive both National Registry & PA certification. Maintaining your National Registry certification is optional – just note that it is a separate process with different requirements & an associated fee. Please see the National Registry website for additional information.

Seven Mountains EMS Council

Home Our Region Program Areas Resources Council Committees Information Center Careers Contact Us

CISM

Education Student

Emergency Information/Forms

Preparedness Certification Courses

Licensure - Continuing Education

Recognition CPR

Pennsylvania EMS Needs YOU

C.A.R.E.S. NREMT Testing

Special Events Plan

Home Page

Council has an immediate staff position open for EMS Certification Specialist. Please click on the job title for

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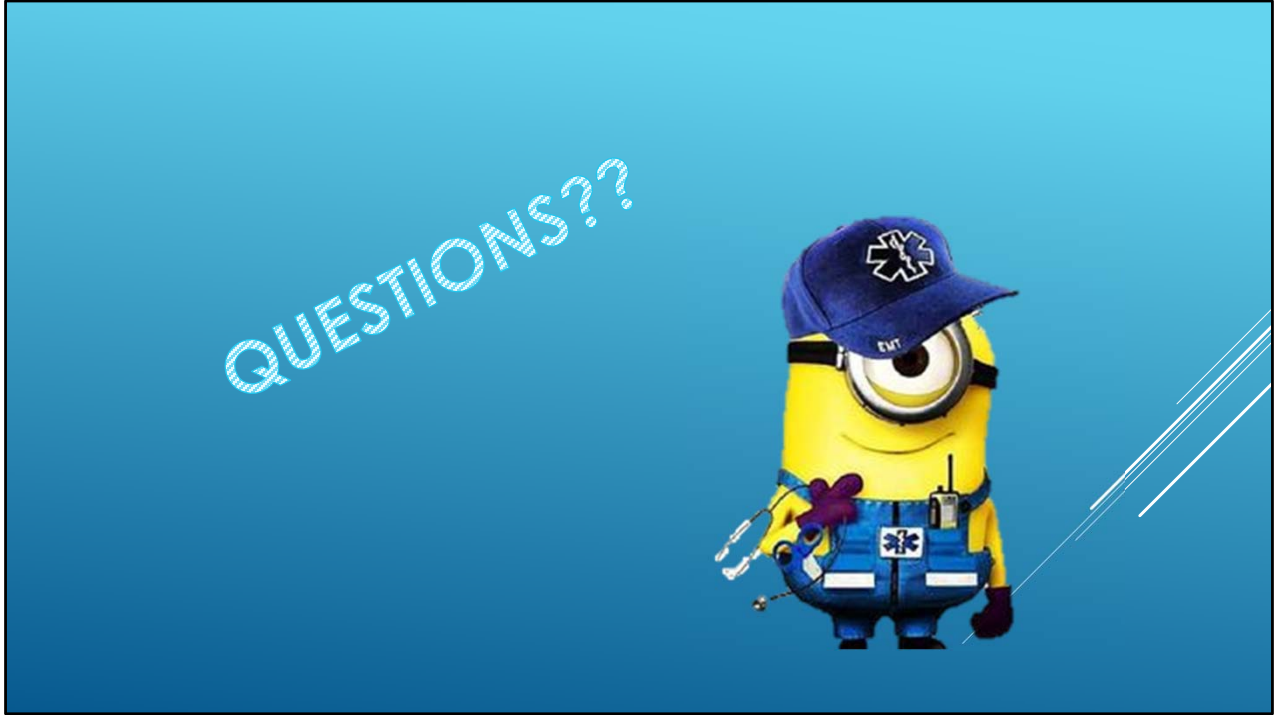
Recent Posts

EMS Initial Certification Search Link

NREMT BLS Psychomotor Skills Examination Offering

BLS Staffing Update

Please feel free to check the Council website – www.smemsc.org – for additional information and applications for the educational assistance programs available.



Please feel free to contact the Council for additional information. Thank you for your interest in providing EMS within the Commonwealth.