

**SEVEN MOUNTAINS EMS COUNCIL  
BOARD OF DIRECTORS' MEETING  
Meeting Minutes August 20, 2020  
Conference Call**

- I. Call to Order  
President Mike Coldren called the Board of Directors' Meeting to order at 12:06 PM.
- II. Roll Call (sign-in sheet)  
Roll call was taken and a quorum was determined as present.
- III. Pledge of Allegiance & Moment of Silence  
Mike thanked everyone for their participation in the August 20<sup>th</sup> Director's video meeting which is being held in response to the COVID-19 social distancing recommendations. Some housekeeping was discussed (video conference). Mike asked that everyone stand for the Pledge of Allegiance and remain standing for a moment of silence.
- IV. Approval of Agenda  
A motion was made by Gerard Banfill, 2<sup>nd</sup> by Scott Rhoat to approve the Meeting Agenda as presented. President Coldren asked for any opposition – nothing stated. Motion approved.
- V. Approval of Minutes – June 18, 2020 Board Meeting  
A motion was made by Gerard Banfill, 2<sup>nd</sup> by Joy Byler to approve the June 18, 2020 meeting minutes as presented. Motion approved.
- VI. Financial Reports – April-May 2020  
The following reports were furnished for Board Review: June-July 2020 transactions; Council Balance Sheet; CARES June-July transactions; 2020-21 Grant to Date.  
A short discussion followed concerning the decrease in interest Council is receiving on their investments.  
Motion by Gerard Banfill, 2<sup>nd</sup> by Scott Rhoat to approve the financial reports as presented. President Coldren asked for any opposition – nothing stated. Motion approved.
- VII. Council Reports  
STAFF:  
Staff reports were distributed via the Web. Nothing additional added.  
  
RMAC/QI  
Jim reported that the next MAC meeting will be Sept. 1, 10 AM using Zoom. Scott Rhoat asked that the MAC minutes start being posted to the Council web page. Tim said he will make that happen.

Gerard Banfill requested that we start including “Task Force” reports into our agenda. His goal is better coordination between task forces on EMS purchases/items and overall awareness of ongoing projects at the task force level. Phil Lucas discussed Task Force activities and coordination with County EMA & EMS Regions.

#### EMS LEADERSHIP

Jim reported that the committee met in conjunction with the SouthCentral Mountains EMS committee but noteworthy was discussed.

#### PEHSC

No report. Dave Jones reported that PEHSC’s next meeting is Sept. 16<sup>th</sup>.

### VIII. Business

#### OPERATIONS OVERVIEW/UPDATE

##### A) 2019-20 Grant

Annual report was submitted and is available on the Council homepage. Additional information, including the Audit, are due by the end of October. We are ready to start the audit whenever the auditor is ready.

##### B) COVID-19

Assisted Highmark in providing face masks for all EMS providers throughout the Region. Masks were welcomed.

##### C) Lifting & Moving Project

All agencies who requested belts (Binder or Doty) were approved and belts are in. You had sufficient funds to make this a 100% Council (EMSOF) funded projects so the EMS agencies will not be asked to assist with this purchase.

##### D) 2020-21 Grant

We just received correspondence from the Bureau of EMS that, due decreased available funding, all regional councils are mandated to decrease their current budget by 11% and special projects (Council had \$25,000 allocated to CARES through special projects) were removed. That equates to a \$63,948 decrease in this year’s budget. Thankfully the money from the PPP grant approved earlier this year can be used to supplement the lost revenue. All said, that money will make Council whole again with an approximate \$4,700 surplus. Scott Rhoat commented on the need for the Legislature to update the funding source(s) for EMS.

##### E) CARES

Kimbra submitted her resignation to accept a position with the Social Security Administration in their Lewistown office. Her last day was August 1<sup>st</sup>. After discussing with the Board Officers & Bureau Director, it was decided to hold off on advertising for the position; consequently, Jim will be handling the day-to-day cares activities (case audits & agency assistance) for the foreseeable future. We will expend the CARES grant as needed to continue meeting project objectives unless or until told otherwise by the Bureau or Board.

##### F) Equipment/Supplies

Working on strategies to update/replace our PPE stockpile – unsure how that is going to be accomplished at this time. Also working with SEDC-COG to expend a roughly \$40,000 CBG grant through & for some Centre County EMS

agencies. Currently looking at Elastomeric half-face masks as a project for this money.

G) Conference

Looking for input on 2021 conference. Tim hopes to be able to host a successful, beneficial, in-person conference by March 2021. If that isn't realistic come December or January, there are thoughts of cancelling again this year.

H) Antibiotic use by EMS

Currently have 3 or 4 regional EMS agencies who have expressed interest in participating in the pilot. We expect their approval shortly.

I) 2020-21 Provider Equipment

Just as an FYI.....Council's current grant includes \$63,177.87 in provider equipment funding. PCR program has historically cost \$45,360, leaving you approximately \$17,817 for new/additional projects.

J) Server Replacement

We have \$9,000 in this year's grant for a server upgrade/replacement. Staff is looking at options such as BOX as an alternate to having a server. More to come. Also looking at potential savings in other office operations.

Matt Abbey joined the meeting.

Nomination Committee

Mike Coldren asked for volunteers to serve on the nominating committee for the 2020 board elections to be held in October. Bob Hare and Joy Byler both volunteered & were appointed.

New Business

Bob Hare asked if we knew how many regional EMS agencies applied for the Hazard Pay grant. We currently don't know but Jim will reach out to see if he can get that information.

IX. Good of the Organization

Ambulance Association of PA

EMS Memorial bike ride & Stars of Life Dinner have been cancelled but the service at the Capital is still set for September 14<sup>th</sup> at 11 AM.

PEHSC/State EMS Conference

This year's conference will be held Sept. 2-4 virtually using PEHSC's platform. There is no cost to participate in this year's conference. For more information, go to PEHSC's website. Sessions are going to be recorded and will be available for Con-Ed at a later date.

X. Next Meeting

October 15, 2020 – 1830 for the Council meeting

Board meeting following the Council meeting

To be conducted through ZOOM (more to follow).

XI. Adjournment

Motion by Joy Byler, 2<sup>nd</sup> by Scott Rhoat to adjourn the meeting at 13:40. Motion passed. President Coldren thanked everyone for participating and adjourned the meeting.

Attendance/Sign-in Sheet  
Board of Directors' Meeting  
August 20, 2020  
Conference Call – Roll Call of participants

Gerard Banfill, Delegate Lock Haven EMS\*  
Scott Rhoat, Delegate, Bellefonte EMS\*  
Thomas Derby III, Delegate, Geisinger EMS/Berwick Ambulance\*  
Dayne Brophy, Delegate, Bloomsburg Ambulance Association\*  
Michael Coldren, Delegate, FAME EMS \*  
Bob Edwards, Delegate, PSU\*  
Phil Lucas, Delegate, Mifflin County EMA  
Nichole Fye, Delegate, Goodwill Hose Ambulance\*  
Joy Byler, Delegate, Big Valley Ambulance\*  
Bob Hare, Delegate, Americus Hose Company EMS\*  
Matt Abbey, Delegate, Northumberland Fire Co. QRS\*  
Allen Weaver, Delegate, Juniata County EMA\*  
Chad Aucker, Delegate, Snyder County 911\*  
Laura Shay, Delegate, Port Royal EMS\*  
Dave Jones, Delegate, University Ambulance Service\*  
Scott Reiner, Council Staff  
Tim Nilson, Council Staff  
Cathy Grimes, Council Staff  
Laura Rompolski, Council Staff  
Jim Urban, Council Staff

\* Board Member