

Council Meeting
Seven Mountains EMS Council
Bellefonte Office

October 24, 2019
6:30 PM

- I. Call to Order
President Mike Coldren called the Council Meeting to order at 6:32 PM. Quorum is present.
- II. Roll Call (sign-in sheet) – Pledge of Allegiance & Moment of Silence
A sign-in sheet was circulated. Pledge of Allegiance was recited by membership and a moment of silence was observed. President Coldren asked that the attendees introduce themselves.
- III. Approval of the Agenda
A motion was made by Gerard Banfill, 2nd by Kent Knable to approve the Agenda as posted. Motion approved.
- IV. Approval of Minutes – December 12, 2018
A motion was made by Gerard Banfill, 2nd by Tom Derby to approve as presented. Motion approved.
- V. Financial Overview
Tim Nilson provided an overview of finances – he said with a majority of the attendees being here at most of the meetings, he wasn't going to go in depth with "old" information but ask anyone with questions to please speak up. He referenced the profit & loss statement available on the web. 2018-19 & 2019-20 are very similar. 2018-19 grant amount was \$620,859; \$613,226.47 was spent with the remaining money returned (returned approx. 1.21% of grant). Line item expenses & some of this year's larger projects - including PCR access; continuation of CO monitor project; tuition reimbursement for PEHSC conference; FIDAP test preparation; 12-Lead project; update radios to the new Commonwealth radio system – were discussed. Discussion followed concerning Council's AHA, CTC operations.
- VI. Council Reports
 - A. Operational Overview
Tim thanked Mark Wolfgang for his years of service to the Council & Region. Mark's last day with Council was September 6th – he left for non-public employment and we wish him the best in future endeavors. We have been authorized to advertise for his position – currently have eight applications. We

anticipate making an offer and having a new Education Coordinator on board by late December, early January.

B. Organizational

1. By-Laws – Dave Jones discussed By-Law changes proposed by the committee. First would be to change the number of delegates that constitute a quorum for Council meetings from eighteen (18) to fourteen (14) and the second being a change from restricting By-Law changes being allowed at only the annual council meeting to allowing them at any “regularly scheduled or special meeting of the Council”.
2. Membership – Several delegate changes were discussed.
3. Finance – Scott Rhoat discussed changes to Council’s banking. Starting in January, Council will be able to accept credit card payments as part of a relationship with First National Bank (FNB). We have also switched Council’s credit cards to FNB – it is part of this package AND provides a rewards program which our current card (Citizen’s Bank) doesn’t. Kish will remain as our primary financial institution, at least for now.
4. Personnel – Committee met last June to review and approve staff salaries & benefits.
5. Nominating – Dave Jones, on behalf of the nominating committee, presented the following as their slate of candidates for Directorships for the 2019 elections:
 - a. Chad Aucker – Central Susq. Regional 911
 - b. Dayne Brophy – Bloomsburg Vol. Ambulance Assoc.
 - c. Joy Byler – Big Valley EMS
 - d. Robert Edwards Jr. – Penn State University
 - e. Bob Hare – Americus Hose Company
 - f. Nichole Fye – Goodwill Hose Co. Amb. Assoc.
 - g. Thomas Perrin – Union County West End Ambulance
 - h. S. Scott Rhoat – Bellefonte EMS
 - i. Allen Weaver – Juniata County EMA

He also thanked Tom Perrin and George Wingert for their participation and assistance on the nominating committee.

VII. Business

1. Election of Directors

One from each County-Term: October 25, 2019 - October, 2021

One from Multi-County (region-wide) Organization - Term: October 25, 2019 – October, 2021.

Ballots were distributed. President Coldren called for nominations from the floor:

Centre County – Additional nominations were called for, 3 times. Motion by Gerard Banfill, 2nd by Joy Byler to close nominations. Passed

Clinton County – Additional nominations were called for, 3 times. Motion by Gerard Banfill, 2nd by Scott Rhoat to close nominations. Passed.

Columbia County – Additional nominations were called for, 3 times. Motion by Dave Jones, 2nd by Joy Byler to close nominations. Passed.

Juniata County – Additional nominations were called for, 3 times. Motion by Scott Rhoat, 2nd by Rich Kelley to close nominations Passed.

Mifflin County – Additional nominations were called for, 3 times. Motion by Gerard Banfill 2nd by Dave Jones to close nominations. Passed.

Montour County – Matt Kurtz was nominated – he is already on the Board so the nomination was declined. John Harahus (Geisinger Medical Center) was nominated. Additional nominations were called for, 3 times. Motion by Gerard Banfill, 2nd by Scott Rhoat to close nominations. Passed.

Northumberland County – Additional nominations were called for, 3 times. Motion by Dave Jones, 2nd by Joy Byler to close nominations. Passed.

Snyder County – Additional nominations were called for, 3 times. Motion by Gerard Banfill, 2nd by Joy Byler to close nominations. Passed.

Union County – A discussion took place as to how many seats are open for Union County & Chief Blount’s appointment/term. Chief Blount was appointed last January to a two-year term. Additional nominations were called for, 3 times. Motion by Gerard Banfill, 2nd by Matt Kurtz to close nominations. Passed.

Multi-County – Additional nominations were called for, 3 times. Motion by Dave Jones, 2nd by Allen Weaver to close nominations. Passed.

Motion by Dave Jones, 2nd by Kent Knable to have the secretary cast unanimous ballot for the slate of delegates. Motion Passed.

Board Members for the October, 2019 - October, 2021 term will be:

Centre County:	S. Scott Rhoat
Clinton County:	Nichole Fye
Columbia County:	Dayne Brophy
Juniata County:	Allen Weaver
Mifflin County:	Joy Byler
Montour County:	John Harahus
Northumberland County:	Robert Hare
Snyder County:	Chad Aucker
Union County:	Thomas Perrin
Multi-County:	Robert Edwards Jr.

2. By-Laws Revision

Motion by Gerard Banfill, 2nd by Matt Abbey that the By-Laws committee recommendations (2 By-Law changes) be accepted and enacted. Motion Passed, unanimously.

VIII. Good of the Organization

-Upcoming Spring Conference - March 13-15 at Ramada Hotel & Conference Center, State College. Sessions and presenters are being finalized. A block of rooms will be reserved.

-Kent Knable invited everyone to attend the Leadership meetings which occur the second Tuesday of each month. Meeting is held at the Penn Stater in conjunction with the SouthCentral Mountains Task Force, EMS Subcommittee. Meetings start at 9am and include a breakfast.

IX. Date/Location of Next Meeting

The next Council Meeting is tentatively scheduled for October 15, 2021 – 6:30pm at Council Bellefonte office.

X. Adjournment

A motion was made by Dave Jones, 2nd by Joy Byler to adjourn the meeting.

Motion approved and meeting adjourned at 7:30 PM. President Coldren announced a five-minute recess before the October Board of Directors meeting.

Attendance/Sign-in Sheet
October 24, 2019

1. Scott Rhoat, Delegate, Bellefonte EMS*
2. Gerard Banfill, Delegate, Lock Haven EMS*
3. Joy Byler, Delegate, Big Valley EMS*
4. Nicole Fye, Delegate, Goodwill Hose Co. EMS
5. Matt Rodgers, Delegate, Hope Hose Company #2
6. Kevin Fanning, Delegate, Clinton County DES
7. Kent Knable, Delegate, Centre LifeLink EMS
8. Phil Lucas, Delegate, Mifflin County EMA
9. Michael Coldern, Delegate, FAME EMS*
10. Derick Shambach, Delegate, Snyder County EMA*
11. Dayne Brophy, Delegate, Bloomsburg Ambulance*
12. Bob Edwards, Delegate, PSU EMS*
13. Allen Weaver, Delegate, Juniata EMA*
14. Thomas Perrin, Delegate, Union County West End Ambulance*
15. Paula Miller, Delegate, EMTS
16. John Harahus, Delegate, Geisinger Medical Center
17. Jamie Blount, Delegate, William Cameron*
18. Matt Kurtz, Delegate, Geisinger/Danville EMS
19. Tim Nilson, Staff, S MEMSC
20. Cathy Grimes, Staff, S MEMSC
21. Laura Rompolski, Staff, S MEMSC
22. Laura Shay, Delegate, Port Royal EMS*
23. Dave Jones, Delegate, Penn State EMS*
24. Thomas Derby, Delegate, Geisinger/Berwick Ambulance*
25. Kim Shoop, Council Staff (CARES)

**SEVEN MOUNTAINS EMS COUNCIL
BOARD OF DIRECTORS' MEETING
Meeting Minutes October 24, 2019
Council Bellefonte Office**

I. Call to Order

President Mike Coldren called the Board of Directors' Meeting to order at 7:40 PM following the annual Council meeting.

II. Roll Call (sign-in sheet)

A sign-in sheet was circulated. Quorum is present.

III. Approval of Agenda

Motion by Gerard Banfill, 2nd by Joy Byler to approved the agenda for this meeting. Motion passed

IV. Approval of Minutes – August 15, 2019

A motion was made by Gerard Banfill, 2nd by Tom Derby to approve the August 15, 2019 meeting minutes as presented. Motion approved.

V. Financial Reports –

The following financial reports were submitted for Board review & approval: Aug.-Sept. 2019 Transactions; 2019-20 Grant-to-date; Council Balance Sheet; CARES Aug.-Sept. 2019 Transactions; CARES Grant overview.

Motion by Dave Jones, 2nd by Gerard Banfill to approve the financial reports as submitted. Motion Passed.

Audit is complete and currently being formatted for submission to the Bureau. Will be presented to the Board at the January meeting.

Scott Rhoat reported about the increase interest rate Council is currently receiving from Kish Bank. He noted that the current rate is only guaranteed until the end of the year. He & Tim will meet with Kish sometime concerning a future interest rate.

VI. Council Reports

STAFF:

All staff provided written reports prior to the meeting.

Kim elaborated on her report as follows:

-Her plans on better integration of dispatch-assisted CPR into the PA CARES program.

-She noted the PA & Michigan are the two largest contributors into the national CARE database –PA is minimally 2nd, with about 70% coverage.

-She is working on submitting a grant proposal to HeartRescue Project for \$25,000. This money would be used to produce job aids consistent with current EMS protocols, development of an interactive, comprehensive Web presence, and potentially “mini grants” for CARES integration. More to come.

Mike asked staff how the provider re-registration process is going. Laura said that there have been problems; but, staff have been working with those providers and they have been able to complete the process. She said there have been limited issues (such as incorrect expiration dates) but those problems have all be able to be easily corrected.

Tim thanked the Board for rescheduling this meeting to allow him to attend the EMS World Expo – he considered the event beneficial. He also thanked Council staff for all their efforts – on an ongoing basis; but, especially in picking up the Education Coordinator tasks while the position is vacant.

John Harahus, Outreach Coordinator with Geisinger’s trauma program noted that they – using data from the state trauma registry - have recognized protocol deviation(s) statewide. He offered to assist with data review and/or Regional QA efforts.

MAC Meeting

Met three weeks ago, but Tim doesn’t currently have a report from that meeting. There will be a report in January.

EMS LEADERSHIP

Scott Rhoat reported that they discussed the potential for a Legislative Breakfast for spring or summer.

PEHSC

-Dave Jones mentioned the VFIS is launching a new internet website providing emergency service related information that will be available to all agencies – Responder Network.

-New officers were installed

-Conference was a success and they are looking a returning next year. Pat Shoop, FAME EMS, received the George Moerkerk Outstanding Contribution to EMS Award.

VII. Election of Officers

Mike turned the meeting over to Gerard Banfill, Vice-President. Gerard asked for nominations for the office of President. Gerard Banfill, 2nd by Dave Jones nominated Mike Coldren. Gerard then asked for additional nominations two additional times. Hearing none, a motion was made by Allen Weaver, 2nd by Joy Byler, to close nominations. Motion Passed.

Gerard then turned the meeting back over to President Coldren.

Mike opened the nominations for Vice-President. Joy Byler, 2nd by Dave Jones, nominated Gerard Banfill. Mike asked for additional nominations for Vice-President two times and hearing none – Motion by Dave Jones, 2nd Joy Byler, to close nominations for Vice President. Motion Passed.

Mike then opened the nominations for Secretary/Treasurer. Joy Byler, 2nd by Gerard Banfill to nominate Scott Rhoat. Mike then asked for additional nominations for Secretary/Treasurer two times and hearing none – Motion by Dave Jones, 2nd by Gerard Banfill, to close nominations. Motion Passed.

Mike then asked that the Secretary cast unanimous ballot for the nominees. Motion by Dave Jones, 2nd by Matt Abbey to cast the ballot. Motion Passed.

VIII. **Business**

Establishment of Committee Structure – Mike indicated that he would be working on the committee structure and would report out any changes in January.

Setting of 2020 meeting schedule & location – Staying consistent with previous years, the 2020 meeting schedule would be:

January 16, 2020	Noon	Union County
April 16, 2020	Noon	Bellefonte Office
June 18, 2020	Noon	Union County
August 20, 2020	Noon	Bellefonte Office
October 15, 2020	18:30 – Council Meeting	Bellefonte Office
October 15, 2020	Evening – After Council	Bellefonte Office

Motion by Gerard Banfill, 2nd by Joy Byler, to establish the above dates/times/locations as the 2020 Seven Mountains Board of Director’s meeting schedule. Motion Passed.

Holiday Schedule – Motion by Dave Jones, 2nd Chad Aucker, to approve Resolution 2019-01 as the Holiday Schedule for Seven Mountains EMS Council office & employees. Motion Passed.

2019-20 Provider Equipment Projects – Currently there is roughly \$46,000 in the provider equipment line item; but, additional monies will be added as projects are approved. Directors should anticipate somewhere between \$60 and \$90,000 available. Jim has been working on some potential projects which Tim presented:

- Approximately \$5,800 for CO monitors
- \$45,360 for emsCharts
- Update of APCO dispatch protocols to include Heart/STEMI alert cards
- Potential for Legislative Breakfast

Considerable discussion followed. John Harahus asked if the current regional dispatch protocol (card) included use of tourniquets for major bleeding. Dispatch familiar delegates at the meeting said that tourniquet usage isn’t currently included. Suggestion was forwarded that we ask MAC to take a look at the current dispatch cards and forward any recommendations they may have.

Motion by Dave Jones, 2nd Tom Derby, to approve two projects – emsCharts & CO monitors using 2019-20 provider equipment funds. Motion passed.

Scott asked about the past practice of excluding agencies who are deficient with Regional/State compliance being able to participate in funding projects. Tim affirmed that that practice has been long gone and that the Bureau/Department stance is that all agencies are eligible for funding. Priorities can be established; but, every agency asking for funding within that priority will participate.

Tim asked that delegates forward suggestions for additional projects to Jim. Gerard suggested re-looking at the bariatric project and potentially expanding on what has already been done. Also mentioned was possibly surveying agencies to assure all have current MCI plans, vests, and such to include review and potential updating of the MCI plan.

Motion by Gerard Banfill, 2nd John Harahus, that a maximum of \$3,000 be allocated to the leadership committee to be used toward EMS system educational overview(s) for legislators (legislative breakfast) to be used as they see most beneficial in presenting the material. Motion passed.

Going back to MCI and incident planning, a discussion following concerning the lack of available resources (usually due to staffing issues) to meet needs – sometimes on an almost daily basis.

IX. Good of the Organization

Nothing Offered.

X. Next Meeting

January 16, 2020 at the Union County Government Center (Lewisburg) – starting at noon.

XI. Adjournment

Motion by Dave Jones, 2nd by Joy Byler to adjourn the meeting at 9:00 PM. Motion passed.

Attendance/Sign-in Sheet
Board of Directors' Meeting
October 24, 2019
Council Bellefonte Office

Michael Coldren, Delegate, FAME EMS*
Dave Jones, Delegate, University Ambulance Service*
Scott Rhoat, Delegate, Bellefonte EMS*
Gerard Banfill, Delegate, Lock Haven EMS*
Thomas Perrin, Delegate, Union County West End Ambulance*
Joy Byler, Delegate, Big Valley Ambulance*
Matt Abbey, Delegate, Northumberland*
John Harahus, Delegate, Geisinger's Trauma Program*
Nicole Fye, Delegate, Goodwill Hose Ambulance*
Phil Lucas, Delegate, Mifflin County
Rich Kelley, Delegate, Mount Nittany EMS
Matt Kurtz, Delegate, Geisinger EMS/Danville Ambulance*
Allen Weaver, Delegate, Juniata County EMA*
Thomas Derby III, Delegate, Geisinger EMS/Berwick Ambulance*
Dayne R. Brophy, Delegate, Bloomsburg Vol. Ambulance*
Paula Miller, Delegate, EMTs Inc.
Jared Stumpff, Delegate, New Berlin Fire Co
Brian Hipple, Delegate, DH&L Ambulance
James Blount, Delegate, William Cameron Hose Co.*
Chad Aucker, Delegate, Central Susquehanna Regional 911*
Kimbra Shoop, Council Staff (via Conference call)
Tim Nilson, Council Staff
Cathy Grimes, Council Staff
Laura Rompolski, Council Staff

* Board Member