

**SEVEN MOUNTAINS EMS COUNCIL  
BOARD OF DIRECTORS' MEETING  
Meeting Minutes June 20, 2019  
Union County Government Center**

**I. Call to Order**

President Mike Coldren called the Board of Directors' Meeting to order at 12:05 PM.

**II. Roll Call (sign-in sheet)**

A sign-in sheet was circulated and everyone was reminded to please sign. Mike asked, for the benefit of some new faces, that the attendees identify themselves and the agency they represent.

**III. Pledge of Allegiance & Moment of Silence**

Mike asked that the attendees stand & recite the Pledge of Allegiance then remain standing for a moment of silence.

**IV. Approval of Agenda**

A motion was made by Scott Rhoat, 2<sup>nd</sup> by Jamie Blount to approve the Meeting Agenda as presented. Motion approved.

**V. Approval of Minutes – January 17, 2019**

A motion was made by Jamie Blount, 2<sup>nd</sup> by Bob Edwards to approve the April 18, 2019 meeting minutes as presented. Motion approved.

**VI. Financial Reports – April & May 2019**

Financial reports provided include a Balance sheet as of May 31; Total income & expenses for the 2018-19 grant from July 1, 2018 through May 31, 2019; Transaction summary from April 1 through May 31, 2019; CARES transactions from April 1 through May 31, 2019; and CARES grant income & expenses encompassing the entire grant.

Tim reported that the increase in interest payed to Council on their investment accounts has increased our interest income considerably. Scott asked if we were going to be allowed to spend the "state" interest or if it needed to be sent back. Tim said that the Bureau has allowed him to use it for the 2020 Farm Show – Public Information/Education program.

Motion by Joy Byler, 2<sup>nd</sup> by Jamie Blount to approve the financial reports as submitted. Motion Passed.

**VII. Council Reports**

STAFF:

All staff provided written reports prior to the meeting.

Jim – By Monday, all EMS agencies needing relicensing for the quarter will be completed. Council conducted a safety inspection at Geisinger Medical Center.

Kim – Agency participation in cares increased by 25 agencies over the past year. Seven Mountains has 100% ALS participation.

Laura – Has been working on July 1 recerts and working with providers in finalizing their recertification process through the EMS portal.

Mark – Is preparing to train the rest of the staff in the operations of the registry system so that provider inquiries can be better handled.

Tim – Thanked the Council for, and staff for picking up his duties while absent, allowing him to attend the EMS Memorial Bike Ride & Service. It is done as a “Non-Council” activity; but he appreciates the opportunity to be involved as he thinks recognition of EMS providers is an important & worthwhile effort.

### Regional MAC

MAC met on June 4<sup>th</sup> via video conference from Mt. Nittany.

Report from State MAC:

- 1) New protocols should be out in July with implementation in Sept/Oct.
  - a. EMT will be allowed to obtain & transmit 12-Lead EKGs.
  - b. Nebulized Albuterol by EMTs will be included.
  - c. New ‘Crashing Patient’ protocol at the ALS level.
- 2) Agency Medical Directors will be receiving a PowerPoint to use in updating their agency providers. Update will also be available on TRAIN.

Regional MAC issues:

- 1) Ketamine – no uses since last meeting.
- 2) Six uses of Etomidate with five successful intubations.
- 3) Kimbra discussed 2019 CARES reports
- 4) MAC discussed regional PSAP investigation into use of alternate EMD protocols.

Next MAC meeting, videoconference, will be Sept. 3, 2019 starting at 10:00.

Information will be forwarded closer to the meeting date.

Scott Rhoat asked if the MAC minutes were available on line. Jim stated that they currently weren’t, but could be.

### TRAINING COMMITTEE

Mark stated that they were working on approval of accreditation for a new EMS Training Institute – Mifflin County Academy.

### EMS LEADERSHIP

Josh Fremberg reported that they discussed treat-no transport reimbursement models in light of information received from UPMC healthcare. Scott Rhoat reported that the Ambulance Association of PA recommends that EMS agencies do not currently negotiate for or enter into agreements/contracts with healthcare providers; their concern is “reasonable cost” language within the legislation.

### PEHSC

No report.

## VIII. Business

### Operations Overview

Annual Report – Council received a new template for this year’s annual report. Staff is currently working on competing projects for the end of the grant – June 30. Starting July 1, we will focus on submission of the report which is due the end of July.

NHTSA Audit – The National Highway Traffic Safety Administration has been in PA several times over the past 30 years to review the Commonwealth EMS system; see what improvements have been made since their last visit; and recommend areas where additional improvement should occur. This is the process that drives our State EMS Plan, trickling down to the Regional plans. NHTSA has been scheduled to conduct an audit within PA for over a year and we were just notified that the audit has been indefinitely postponed.

Act 7 – Tim just wanted to make sure the delegates were informed about Act 7. He has been receiving calls saying that public school systems are now required to teach BCLS within their curriculum – which is false. Act 7 requires the Dept. of Education & Dept. of Health to develop a BCLS curriculum which would be available for use within the PA public schools. The Act says districts ‘may’ offer CPR instruction using this curriculum; but, doesn’t require that CPR be offered.

NIMS – Tim received direction from the Bureau of EMS that all regional staff are to be trained in National Incident Management System (NIMS). There are different training levels required and we (Council staff) are working on making sure that we meet those requirements. Phil Lucas mentioned that this is a requirement for federal funding.

### Provider Equipment Discussion

Tim noted that Council ended up with roughly \$93,000 available for direct support to our Regional EMS agencies using provider equipment funding – other direct support is provided through our general Council grant. Currently we spent \$45,360 on the Regional PCR project; Jim has been working on the 12-Lead upgrade project approved at the April meeting – cost of the project will be \$19,954.80 with one additional modem needed. Mark discussed the pilot, computer adaptive testing project. He asked that the motion from April be amended to allow for additional participants within the program. Mark asked Council to approve a total of \$12,222.00 which will include 105 seats for the total FISDAP assessment package and 71 seats for the study-tool package only. Scott Rhoat – who made the original motion in April – stated that he supported the project and was willing to amend his motion if that is how Council chose to proceed.

Motion made by Scott Rhoat, 2<sup>nd</sup> by Bob Edwards, to amend what was previously approved to ‘fit’ what Mark just discussed to allow for this pilot & to include Tom Perrin’s participation.

Council BOD reviewed and discussed the provider equipment funding requests as compiled by Jim relative to a Survey Monkey survey; Council’s potential need for a monitor to be used for training and/or agency backup; and continuation of the ballistic vest (provider safety) project; EMS provider training needs.

Tom Perrin asked if Council owned any Stop-the-Bleed training kits. Mark said that he currently has two. Motion by Tom Perrin, 2<sup>nd</sup> by Scott Rhoat, that \$2500 be allocated toward the Stop-the-Bleed training program with Mark purchasing equipment/supplies as required (minimum 2 additional training kits). Motion Passed

Question was raised if we could allocate any of the remaining funds towards next grant's PCR costs. Tim said he didn't know the answer; but, doubted it was allowable since the bill doesn't come due until January – that is too far in the future.

Motion by Scott Rhoat, 2<sup>nd</sup> by Tom Perrin, to allocate the remaining provider equipment funding as follows:

- Use the remaining provider equipment funds (ballpark \$13,000) toward scholarships to the 2019 PEHSC EMS Conference – offered equally to all regional EMS agencies. One seat only unless there are remaining funds. Scholarships will include tuition & hotel. If we run short on funds, we will pay the tuition and pro-rate hotel costs.
- If allowable, extended PCR contract, starting 1/2020, and pre-pay.
- If money remains, Mark has the authority to replace, update, purchase regional training equipment with remaining funds.

Motion Passed

### **Council COOP Plan**

Tim asked for Board approval of the Regional COOP plan. This plan initiated years ago and was reviewed/revised last year. Council has now been directed to include it within this year's annual report so he would like BOD approval.

Motion by Joy Byler, 2<sup>nd</sup> by Tom Perrin, to approve the S MEMSC COOP plan as presented. Motion Passed.

### **Position Description Review**

Tim reported that he stated at the last meeting that he would be reviewing/modifying current position descriptions with the intent of having revised descriptions for the BOD to approve this meeting to allow for the advertising & rehiring of Amanda's former position. He said upon review and talking with staff, he is suggesting that the position remain vacant; but, staff be allowed to look into getting an intern or two to assist with some of the special projects that need done and/or things like additional social media and data mining – training & licensure - to determine system operations/areas for improvement.

### **Other Business**

-It was noted that our Workman's Compensation carrier (Erie Insurance) is questioning Council's use of independent contractors for practical examination testing and other such tasks. He said that they are asking for signed agreements – something Council doesn't currently have. He/Mark presented one that was given to us by Eastern PA and asked if the Board was interested in adopting the document with the appropriate modifications. Tim was asked to get Council's counsel (PW&W) to review the document and report back at the next meeting.

**IX. Good of the Organization**

- PEHSC EMS Conference – Sept. 4-6, 2019  
Spooky Nook Sports Complex – Manheim PA

**X. Next Meeting**

August 15, 2019 at the Bellefonte Council office – starting at noon.

**XI. Adjournment**

President Coldren declared the meeting adjourned at 13:58 PM.

Attendance/Sign-in Sheet  
Board of Directors' Meeting  
June 20, 2019  
Union County Government Center

Michael Coldren, Delegate, FAME EMS\*  
Bob Edwards, Delegate, Penn State University\*  
Scott Rhoat, Delegate, Bellefonte EMS\*  
Joy Byler, Delegate, Big Valley Ambulance  
Matt Abbey, Delegate, NorthumberlandFD QRS\*  
Allen Weaver, Delegate, Juniata County EMA\*  
Thomas Derby III, Delegate, Geisinger EMS/Berwick Ambulance\*  
Dayne R. Brophy, Delegate, Bloomsburg Vol. Ambulance\*  
Paula Miller, Delegate, EMTs Inc.  
George Widger, Delegate, GCMTS  
James Blount, Delegate, William Cameron Hose Co.\*  
Laura Shay, Delegate, Port Royal EMS\*  
Chad Aucker, Delegate, Central Susquehanna Regional 911\*  
Phil Lucas, Delegate, Mifflin County Dept. of Emergency Services  
Josh Fremberg, Alternate, University Ambulance Service  
Vana Dainty, Delegate, Centre County Consumer at Large  
Kimbra Shoop, Council Staff  
Tim Nilson, Council Staff  
Laura Rompolski, Council Staff  
Jim Urban, Council Staff  
Mark Wolfgang, Council Staff

\* Board Member