

Council Meeting
Seven Mountains EMS Council
Bellefonte Office

October 19, 2017
6:30 PM

- I. Call to Order and Introductions
President Gerard Banfill called the Council Meeting to order at 6:30 PM. Introductions were made – need one additional delegate for quorum. Quorum was met at approximately 6:40
- II. Roll Call-(sign-in sheet)
A sign-in sheet was circulated.
- III. Staff Reports
Director Report – Report was available on the Web. Two things highlighted: Recognition of Service presented to Jerry & Louise Gramley for both EMS education (including Rescue) and as members of the CISM Team. Also recognition of Sam Graybill, Richfield EMS, for 50 years of volunteer service to the community.
Staff reports are available on the web.
Matt Abbey called in giving us our Quorum to conduct business.
- IV. Approval of the Agenda
A motion was made by Scott Rhoat, 2nd by Rich Kelley to approve the Agenda as posted.
Motion approved.
- V. Approval of Minutes-October 20, 2016
A motion was made by Mick Abrashoff, 2nd by Joy Byler to approve as presented.
Motion approved.
- VI. Financial Review - 2016-17 Grant
Tim Nilson reviewed the financial information for the 2016-17 Grant. Grant has been finalized and the DOH refund has been sent back - \$8,200 which included unspent funds & interest income. Staff has re-arranged the accounts so that not all the interest income needs to be reported and/or returned as DOH income. Audit will be completed and submitted by the end of October as required by Grant. It was asked if returning unspent funds impacted Council funding in the following grant – there is no impact on future funding. Scott questioned the CTC operations and if those funds were kept separate from the Department Grant money. Tim stated that though the funds were accounted for separately, they have been historically co-mingled in the bank account. That is a change Laura and he made in July; those funds are no longer held together allowing us to verify that those interest amounts belong to Council, not the DOH Grant.
- VII. Council Reports
 - A. MAC/QI-QA
 1. Met September 13th using Mt. Nittany's Video Conferencing ability. Discussed protocol updates & Ketamine documents.

2. QI/QA – Etomidate QA was reviewed. Some deficiencies were identified. Etomidate & Ketamine are going to be a standing agenda items for upcoming meeting. 2018 meeting schedule has been established – March 16th, May 8th, Sept. 11th, Dec. 11th.
 3. Training
No report available
 4. EMS Leadership
Working with Representative Thompson in trying to get a meeting set up with CMS Staff. Discussed tentative agenda items at our last meeting. Gerard asked that the invitation/announcement be better distributed and further in advance. Kent mentioned that it is a standing committee, 2nd Tuesday of the month – 9am.
 5. PEHSC
No report.
- B. Organizational
1. By-Laws – Gerard mentioned By-Law areas that could stand being reviewed include quorum of Council delegates and officer term limits. By-Law changes are limited to regularly scheduled meetings which mean October only.
 2. Membership – Joy read two letters for membership – Geisinger Medical Center appointed James Fairler as their delegate to Council; Robert Edwards was appointed by PSU to replace Doris Guanowski as their delegate.
 3. Finance - Nothing to report.
 4. Personnel – Nothing to report.
 5. Nominating – On behalf of Dave Jones, Mick Abrashoff presented the slate of candidates submitted by the nominating committee. They are:
Centre – Scott Rhoat
Clinton – Shawn Kleckner
Columbia – Dayne Brophy
Juniata – Allen Weaver
Mifflin – Joy Byler
Montour – Ed Burkland
Northumberland – Bob Hare
Snyder – Chad Aucker
Union – Tom Perrin
At Large – Bob Edwards - PSU

VIII. Business

1. Operations Overview
 - a. Bureau Director left the position last March. Position has been vacant since and the Deputy Secretary of Health Planning & Assessment has been “Acting Director”. DOH is currently accepting applications for the Director position.

- b. Governor has proposed combining Dept. of Health with Dept. of Human Services, Dept. of Drug & Alcohol Programs, & Dept. of Aging to establish a Department of Health & Human Services. Being reviewed by legislature.
- c. Secretary of Health has resigned and the Physician General is now dual titled as Acting Secretary of Health.
- d. The Department has put discussions/talk of regional mergers on hold for the time being. As of July 1, 2018, EMSI & EMMCO-East have combined into a single region – EMS West.
- e. Tim reported that the Bureau of EMS has approved our request to fill the open staff position. Planning on conducting interviews later in the year.
- f. Question was raised as to the continuation of the 'Division' concept whereby the Regions were assigned to work through a Division Director in dealing with the Bureau. Tim reported that Deputy Secretary Barishansky ended that program last July.
- g. Kim Shoop was hired last January as the CARES Coordinator, for the Bureau, housed within our Selinsgrove office. Kim has been working diligently at maintaining forward momentum with the program.
- h. Council put together "Active Threat" kits that are available for loan throughout the Region to assist regional agencies in preparing for & responding to special events & other situations which may overwhelm the local system. We also offered Pedi-Mates to those transport agencies who needed them to meet licensure requirements. Romaine asked about the "shelf life" on the supplies.
- i. EMS Preparedness, on a statewide basis, needs a lot of support and no guidance is being provided. Tim stated that S MEMSC staff is doing as much as possible to keep the project going within the Region and maintain our equipment/supplies in ready state. Gerard asked the membership present if that is how they want the preparedness assets maintained within the Region. Romaine Naylor moved, 2nd by Bob Manenkoff to endorse Council staff maintaining the preparedness equipment based within our region as best we can with invoicing being forward to recoup all appropriate costs associated with that upkeep.

2. Election of Directors

One from each County-Term: October 19, 2017 - October, 2019

Two from Multi-County (region-wide) Organization - Term: 1 each - October 19, 2017 - October, 2019 & October 19, 2017 – October, 2018.

Ballots were distributed.

President Banfill called for nominations from the floor –

Motion by **Robert Manenkoff** to nominate Romaine Naylor to the one year. Multi-County open board seat.

President Banfill asked for additional Nomination for the following:

Centre County – hearing none, motion by Mick Abrashoff, 2nd by Robert Manenkoff to close nominations. Passed.

Clinton County - hearing none, motion by Joy Byler, 2nd by Romaine Naylor to close nominations. Passed.

Columbia County - hearing none, motion by George Widger, 2nd by Robert Manenkoff to close nominations. Passed.

Juniata County – Motion by Mick Abrashoff to nominate Patrick Shay for the one year board seat. Allen Weaver requested his name be removed from nomination for the one year, Juniata County Board seat. Hearing no additional nominators, motion by Robert Manenkoff, 2nd by Kevin Fanning to close nominations. Passed.

Mifflin County - hearing none, motion by Rich Kelley, 2nd by Romaine Naylor to close nominations. Passed.

Montour County - hearing none, motion by Joy Byler, 2nd by Allen Weaver to close nominations. Passed.

Northumberland County - hearing none, motion by Robert Edwards, 2nd by Joy Byler to close nominations. Passed.

Snyder County - hearing none, motion by Robert Manenkoff, 2nd by George Widger to close nominations. Passed.

Union County - hearing none, motion by Robert Edwards, 2nd by Joy Byler to close nominations. Passed.

Multi-County (2 year) - hearing none, motion by Rich Kelley, 2nd by Kevin Fanning to close nominations. Passed.

Multi-County (1 year) – Bob Edwards requested his name be removed from nomination for the one year, Multi-County board seat. Hearing no additional nominations, motion by Robert Edwards, 2nd by Robert Manenkoff to close nominations. Passed.

Motion by Robert Manenkoff, 2nd by Allen Weaver to have the secretary cast unanimous ballot for the slate of delegates presented by the nominating committee. Motion Passed.

Board Members for the October, 2017 - October, 2019 Term will be:

| | |
|------------------------|----------------|
| Centre County: | Scott Rhoat |
| Clinton County: | Shawn Kleckner |
| Columbia County: | Dayne Brophy |
| Juniata County: | Allen Weaver |
| Mifflin County: | Joy Byler |
| Montour County: | Ed Burkland |
| Northumberland County: | Bob Hare |
| Snyder County: | Chad Aucker |
| Union County: | Tom Perrin |
| Multi-County: | Robert Edwards |

Also elected for a one year term are:

| | |
|----------------|----------------|
| Juniata County | Patrick Shay |
| Multi-County | Romaine Naylor |

IX. Good of the Organization

-Upcoming Spring Conference - March 16-18 at Toftrees Resort & Conference Center, State College. Steve Berry (I'm not just an ambulance driver!) is this year's keynote speaker.

Hands-On training classes starting Friday including International Trauma Life Support (ITLS) and Advanced Burn Life Support (ABLS).

-Staff is working on the continuation of the personal development seminar series that we hosted last October. Hope to offer an every-other month program to increase regional provider awareness of management/system issues effecting the system as a whole.

X. Date/Location of Next Meeting

The next Council Meeting is scheduled for October 18, 2018 – 6:30pm. Location to be announced.

Next Board Meeting is January 18, 2018 at the Union County Government Center starting at noon.

XI. Adjournment

A motion was made by Robert Manenkoff, 2nd by Rich Kelley to adjourn the meeting. Motion approved and meeting adjourned at 8:10 PM.

Attendance/Sign-in Sheet
October 19, 2017

1. Scott Rhoat, Delegate, Bellefonte EMS
2. Joy Byler, Delegate, Big Valley EMS
3. Robert Manenkoff, Delegate, White Deer Township EMS
4. Kevin Fanning, Delegate, Clinton County DES
5. Kent Knable, Delegate, Centre LifeLink EMS (Call In)
6. Mick Abrashoff, Delegate, Fame EMS
7. Michael Coldern, Delegate, FAME EMS
8. Robert Edwards, Delegate, PSU EMS
9. Rich Kelley, Delegate, Mount Nittany EMS
10. Dayne Brophy, Delegate, Bloomsburg Ambulance
11. Allen Weaver, Delegate, Juniata EMA
12. Thomas Perrin, Delegate, UCWFA
13. George Widger, Delegate, Greater Columbia EMS
14. Romaine Naylor, Delegate, American Red Cross-At Large
15. Gerard Banfill, Delegate, Lock Haven EMS
16. Edwin Gailey, Delegate, Mount Nittany EMS
17. Tim Nilson, Staff, SMEMSC
18. Cathy Grimes, Staff, SMEMSC
19. Laura Rompolski, Staff, SMEMSC
20. Matt Rodger, Delegate (Call In)
21. Jeff Cisco, Delegate (Call In)
22. Thomas Derby, Delegate, Berwick Ambulance (Call In)