

## Board of Directors Meeting

August 20, 2015

### I. **Call to Order and Introductions**

President Banfill called the Meeting to order at 12:05 P.M. Meeting was conducted at the Council office in Bellefonte.

### II. **Roll Call (Sign-in Sheet)**

A sign-in sheet was circulated.

### III. **Approval of the Agenda**

A motion was made by Scott Rhoat, seconded by Tom Derby to approve the Agenda as posted. Motion approved.

### IV. **Approval of Minutes-June 18, 2015 & Special meeting June 29, 2015**

A motion was made by Tom Derby, seconded by Tom Perrin to approve the June 18, 2015 and June 29, 2015 Board Minutes as posted. Motion approved.

### V. **Financial Reports-**

Gerard mentioned that the completed grant agreement for 2015-16 was just received this AM – no funding currently available though. Three reports were submitted – Grant period 2014-15 (unaudited); Financial transactions for June & July 2015; and balance sheet for 6/30/15. If the membership wants anything different, please let staff know.

A motion was made by Scott Rhoat, seconded by Dave Jones to approve the financial reports as posted. Motion approved.

### VI. **Guest Presentation**

Fred Reader and Sam Greninger, with BOST Workplace Benefits distributed information and discussed areas where they can assist regional EMS agencies in providing employee benefits (other than health insurance). They currently work with several agencies within the region.

### VII. **Council Reports**

#### **Operational**

- **Staff Reports**

All staff reports are as written/submitted. Tim was questioned about planned 'preparedness' activities including supply storage at our office. Mark was asked about the EMT transition course and its availability and ALS protocol rollouts. Mark discussed the work that our temporary employee – Betsy Rishel – completed.

- **MCI/Strike Team**

Howdy reported that he is working on getting teams together to assist with the Papal visit in September.

**MAC; QI/QA**

Amanda reported MAC met in May. Discussion about a 'Regional skills review' and standardizing the command process region wide. Dr. Neil, Regional Medical Director, announced that he will be resigning May 31, 2016.

Regional QI committee met prior to the meeting and are working on an EMSVO project. Dave Jones questioned the intended outcome of the QI project. EMSVO recognition program/process was discussed.

- **Training**

No Meeting

- **EMS Leadership**

Scott Rhoat reported that the committee met in June and discussed current staffing issues.

- **PEHSC**

PEHSC hasn't met. Next meeting will be on Sept. 10<sup>th</sup> in Lancaster as part of the annual EMS conference.

**Organizational**

**Committee Reorganization & Reports**

- **By-Laws Committee**

Nothing to report.

**Membership**

A letter was sent from the membership committee to agencies who do not have a current delegate. Several agencies responded. Mr. Ed Burkland introduced himself as the new delegate from Montour County EMA – replacing Walt Peters

**Finance Committee**

Nothing to report.

**Personnel Committee**

Nothing to report.

## VIII. Business

### 2015-16 Grant

President Banfill reported that the completely executed 2015-16 grant between Council and the Department of Health was received today. Though we have a grant, we still are not receiving payments due to the budget impasse. He then discussed a letter from EMSI to Director Gibbons raising system/operational concerns due to the budget impasse and asking him to pass-on those concerns to legislators and others within the Dept. President Banfill asked if we were interested in drafting a similar letter. Motion by Joy Byler, second by Dave Jones, that a letter be drafted on behalf of the Council BOD, sent to the Governor and regional legislators – cc'd to Director Gibbons, advising them of the financial hardship this impasse is causing. PASSED.  
Gerard will get help on drafting the letter, staff will send out.

### Discussion Regional Projects

- Billboards are up – one in each County. 280 hits on the Council web site associated with the program.
- I-Pads are in. Available along with a listing of suggested downloads including ERG & fillable forms. It was reported that an “EMScan” compatible transfer of care form was available but would be an “add on” for those services wishing to purchase it. A PDF version was available for download at no cost.
- Tim reported that Council agreed to lease 519 Dell Street to use as storage for preparedness and other equipment/supplies. Phil Lucas questioned the appropriateness of having multiple cache throughout the Commonwealth instead of a large cache in Harrisburg. Tim said nothing is final yet; but, it is possible that preparedness supplies will be stock-piled at our location for distribution throughout the state if needed.

### Nominating Committee

President Banfill appointed the following individuals as the 2015 nominating committee. They are to prepare a slate of delegates interested in being board members and submitting it to the Council secretary no less than 30 days prior to the October meeting.

Clinton – Paul Sattazahn

Centre – Rich Kelley

Mifflin – Mick Abrashoff

Juniata – Allen Weaver

Columbia – Tom Derby

Northumberland – Bob Hare (Chair)

Snyder – Chad Aucker

Union – Michelle Dietrich

### **Regional EMS Awards**

Tim mentioned that staff (mainly Amanda) is working on preparations for the 2015 spring conference. He asked if Council was interested in continuing the regional EMS recognitions & recognition event held the Saturday evening of the conference. Everyone present thought that the awards & social event should continue.

### **IX. Good of the Organization**

-2015 State EMS Conference

- Sept. 10 & 12, 2015 Lancaster
- Sept. 25 & 26, 2015 Altoona

-Basic Infection Control Officer Class was held August 15<sup>th</sup> & 16<sup>th</sup> in Union County. Nineteen individuals participated representing fourteen regional EMS agencies.

- Regional Spring Conference

- March 18, 2015 Leadership & Preparedness Day
- March 19 & 20, 2015 General Conference
- More information to follow as plans are finalized.

-Council's annual report, for grant year 2014-15, is available on our homepage

-Scott Rhoat mentioned that next week marks the 10<sup>th</sup> anniversary of Hurricane Katrina & the EMS strike team deployment.

### **X. Date/Location of Next Meeting**

October 15, 2015 – 6:30 P.M. – Location: Bald Eagle Area High School  
Wingate, PA

### **XI. Adjournment**

A motion was made by Dave Jones, to adjourn the meeting at 1:55 PM.  
Motion approved.

Seven Mountains EMS Council  
Board of Director's Meeting

August 20, 2015

Attendance Sheet

1. Scott Rhoat\*, Bellefonte EMS
2. Paul Sattazahn, Haneyville FC QRS
3. Kent Knable, Centre LifeLink EMS
4. Dave Jones\*, University Ambulance Service
5. Gerard Banfill\*, Lock Haven EMS
6. Mick Abrashoff\*, FAME EMS
7. Phil Lucas, Mifflin County Department of Emergency Services
8. Derick Shambach\*, Snyder County EMA
9. Rich Kelly, Mount Nittany Medical Center Prehospital Services
10. Chad Aucker\*, Snyder County 911
11. Tom Perrin\*, Union County West End Ambulance
12. Robert Manenkoff, White Deer Township
13. Joy Byler\*, Big Valley EMS
14. Victoria Neal, Port Matilda EMS
15. George Widger\*, Great Columbia Medical Transport
16. Justin Martin\*, Central Juniata EMS
17. Brad Ferster, Thompsontown EMS
18. Deb Hopkins, Geisinger Lewistown Hospital
19. Matt Abbey\*, Northumberland Fire Dept
20. Tom Derby\*, Berwick Ambulance
21. Robert Hare\*, Americus Hose (by telephone)
22. Sean Kleckner\*, Goodwill Hose Co. (by telephone)
23. Ed Gailey, Mt. Nittany Prehospital Services
24. Ed Burkland, Montour County EMA
25. Jeffrey Wharran, Centre County EMA
26. Sam Greninger, BOST Benefits
27. Fred Reeder, BOST Benefits
28. Amanda Krebs-Stancavage, SMEMSC Staff
29. Jim Urban, SMEMSC Staff
30. Laura Rompolski, SMEMSC Staff
31. Cathy Grimes, SMEMSC Staff
32. Howdy McGinnis, SMEMSC Staff
33. Mark Wolfgang, SMEMSC Staff
34. Tim Nilson, SMEMSC Director

\*Designates Board Member