

**SEVEN MOUNTAINS EMS COUNCIL
BOARD OF DIRECTORS' MEETING
Meeting Minutes June 18, 2020
Conference Call**

- I. Call to Order
President Mike Coldren called the Board of Directors' Meeting to order at 12:02 PM.
- II. Roll Call (sign-in sheet)
Roll call was taken and a quorum was determined as present.
- III. Pledge of Allegiance & Moment of Silence
Mike thanked everyone for their participation in the June 18th Director's video meeting which is being held in response to the COVID-19 social distancing recommendations. Some housekeeping was discussed (video conference). Mike asked that everyone stand for the Pledge of Allegiance and remain standing for a moment of silence.
- IV. Approval of Agenda
A motion was made by Scott Rhoat, 2nd by Matt Abbey to approve the Meeting Agenda as presented. President Coldren asked for any opposition – nothing stated. Motion approved.
- V. Approval of Minutes – May 27, 2020 Board Meeting
A motion was made by Bob Hare, 2nd by Gerard Banfill to approve the May 27, 2020 meeting minutes as presented. Motion approved.
- VI. Financial Reports – April-May 2020
The following reports were furnished for Board Review: April-May 2020 transactions; 2019-20 Grant-to-date; Council Balance Sheet; CARES April-May transactions & complete grant expenses.
Tim reported that Council received approval for a PPP grant (COVID funding) in the amount of \$80,122. Majority is Council funds; some will be used to reimburse the CARES grant as appropriate.
Motion by Bob Hare, 2nd by Allen Weaver to approve the financial reports as presented. President Coldren asked for any opposition – nothing stated. Motion approved.
- VII. Council Reports
STAFF:
Staff reports were distributed via the Web. Nothing additional added.

RMAC/QI

Jim reported that MAC hasn't met; Next meeting is 1st week of November. There was a MAC follow-up meeting concerning the pending IALS license application to get a better picture of their proposal.

EMS LEADERSHIP

Jim reported that Leadership met last week. COVID & PPE were the major areas of discussion.

PEHSC

No report.

VIII. Business

OPERATIONS OVERVIEW/UPDATE

A) PPP Loan

Loan has been approved. Director is working on complying with requirements to convert it to a grant. He intends to start using the money July 1 so that it doesn't affect the 2019-20 DOH grant.

B) Preparedness/COVID

Two UV disinfecting lights were received – one for each office. Scott Reiner is sending a letter to the regional EMS agencies letting them know that they are available. Intent is for staff to deploy if for no other reason than assure user safety & care of the equipment.

Jim discussed COVID transport statistics obtained through query of regional responses recorded within EMSCharts. Bob Hare asked Jim about obtaining those statistics & Jim explained how to pull them from the database.

Additional 'Fit-Test' kits were obtained and are now available in both offices. We intend to try to make sure that annual fit testing continues to occur throughout the Region.

C) Security

Tim expressed a concern that there may be an unknown key to the Council office floating around. A fairly substantial "hole" appeared in Cathy's office wall overnight one evening; I checked with everyone that I knew had a key and nobody knows anything about it. Consequently, I have requested a bid for a camera security system for the Bellefonte office. He intends to purchase this equipment with this year's grant funds.

Scott Rhoat suggested changing office locks. Motion by Gerard Banfill, 2nd by Bob Hare to change building locks as needed. President Coldren asked for any opposition – nothing stated. Motion passed.

PROVIDER EQUIPMENT DISCUSSION

Jim reported that approval for ordering the CO monitors was received and they should be received by the middle of June. He also surveyed the regional agencies concerning lift belts. Though participation is very low (25 returned); he reviewed the responses.

A discussion followed concerning 'lack of response' by EMS agencies to our survey and how to increase participation. Suggestion was made to make sure follow-up e-mail(s)/telephone call(s) are sent as reminders. Staff agreed with that suggestion and said they would try to remember to send reminders.

Motion by Scott Rhoat, 2nd by Tom Perrin that Council staff be authorized query the agencies to see which type and how many of the 'lift' belts they would like to acquire (noting that depending on how many requests are received, the project may be less than 100% funded) and to do one of the following 1) if an

expenditure extension is granted, hold off purchases until further discussion in August OR 2) if an expenditure extension is not granted, proceed with the project, requiring agency matching funds as needed, to complete the project. President Coldren asked for any opposition – none stated. Motion approved.

ANTIBIOTIC USAGE FOR OPEN FRACTURES IN THE PREHOSPITAL SETTING

Scott Reiner discussed a BEMS conference call he participated in discussing the pilot prehospital usage of antibiotics for open fractures program that is being initiated – Jim mentioned it last month within his MAC report. It is an optional for Regional ALS agencies to participate; training is through TRAIN-PA; usage will be reported to the Bureau through the Region.

Bob Hare questioned if IV pumps would be required to participate & questioned the cost of the antibiotics; Scott stated that he understands it is IM not IV; we don't currently have cost/pricing information.

Motion by John Harahus, 2^{ed} by Tom Derby to approve Regional ALS agency participation in the prehospital usage of antibiotics for open fractures pilot program. President Coldren asked for any opposition – nothing stated. Motion passed.

IX. Good of the Organization

PRACTICAL TESTING

Kent Knable asked if we knew when practical testing was going to be available again within the Commonwealth/Region. Scott said that practical exams have already re-started – we currently don't have any scheduled.

MASS VACCINATION

Phil Lucas asked how involved Council/EMS was in preparations for mass vaccinations. Tim stated that Council hasn't been involved in the process; but, Dennis Smith (Preparedness Specialist in the SouthCentral District) sent him information concerning those counties just last week – he hasn't had time to review yet. Phil suggested the Council reach out and become more involved in the process as he feels that EMS will be relied upon quite extensively to assist in that process – as happened with the flu clinics several years ago.

HOSPITAL ASSOCIATION OF PA GRANT

Tim briefly mentioned, as an FYI, that the Hospital Association of PA held a grant through PA DOH Bureau of Emergency Preparedness & Response (former BPHP) to coordinate activities for the Regional Healthcare Coalitions & assist with preparedness activities Commonwealth wide. That grant will end and a new group – Public Health Management Corporation (PHMC) based in Southeastern PA. Transfer of responsibilities to take place early July.

COMPLAINT

Bob Hare stated that he heard rumors that either Council or Council employee(s) were under investigation by the Bureau of EMS and wondered if that was true. Tim stated that this is the first he heard of this....he couldn't dispute that it is true; but has no knowledge of it being true.

- X. Next Meeting
August 20, 2020 via Conference call – starting at noon.

- XI. Adjournment
Motion by Matt Abbey, 2nd by John Harahus to adjourn the meeting at 13:25.
Motion passed. President Coldren thanked everyone for participating and adjourned the meeting.

Attendance/Sign-in Sheet
Board of Directors' Meeting
May 27, 2020
Conference Call – Roll Call of participants

Gerard Banfill, Delegate Lock Haven EMS*
Scott Rhoat, Delegate, Bellefonte EMS*
Thomas Derby III, Delegate, Geisinger EMS/Berwick Ambulance*
Dayne Brophy, Delegate, Bloomsburg Ambulance Association*
Michael Coldren, Delegate, FAME EMS *
Bob Edwards, Delegate, PSU
Phil Lucas, Delegate, Mifflin County EMA
Nichole Fye, Delegate, Goodwill Hose Ambulance*
Kent Knable, Delegate, Centre LifeLink EMS
Paula Miller, Delegate, EMTS Inc.
Joy Byler, Delegate, Big Valley Ambulance*
Bob Hare, Delegate, Americus Hose Company EMS*
Tom Perrin, Delegate, Union County West End Amb.*
Matt Abbey, Delegate, Northumberland Fire Co. QRS*
Allen Weaver, Delegate, Juniata County EMA*
John Harahus, Delegate, Geisinger Medical Center*
Matthew Kurtz, Delegate, Geisinger EMS/Danville Ambulance*
Scott Reiner, Council Staff
Tim Nilson, Council Staff
Cathy Grimes, Council Staff
Kimbra Shoop, Council Staff
Jim Urban, Council Staff

* Board Member