

Hollidaysburg American Legion Ambulance Service  
EXECUTIVE DIRECTOR

The Hollidaysburg American Legion Ambulance Service (HALAS) seeks a dynamic individual to serve as the Executive Director. This individual will be responsible for planning, directing, monitoring and maintaining the leadership operations of HALAS. The Director supervises the Shift Supervisors, the Assistant Director, the Financial Director as well as the office staff. The Director will oversee the daily operation of the service and reports to the Board of Directors.

The desired candidate must be certified as a paramedic by the Commonwealth of Pennsylvania and maintain such certification through appropriate continuing education. Relevant post-secondary education, business experience and advanced medical training beyond paramedic is desirable. Applicants with considerable experience as an EMT may be considered, however, if selected an applicant must enroll in an approved paramedic school within one year of employment and then successfully graduate from the program.

The desired candidate must assure that all records pertaining to patient transports and services rendered by HALAS are maintained in accordance with the rules and regulations governing EMS promulgated by the Department of Health, Commonwealth of Pennsylvania. They must also have sufficient experience in EMS to adequately be able to judge the operational needs to service the complexity and diversity of HALAS. The candidate must maintain a valid Pennsylvania driver's license.

Salary shall range from \$55,000-\$75,000 with medical, vision and dental benefits provided. Such compensation package is dependent upon experience and qualifications.

Interested candidates should send a resume to the Hollidaysburg American Legion Ambulance Service office at 801 Scotch Valley Road, P.O. Box 461, Hollidaysburg, PA 16648. The deadline for filing a resume is 3:00p.m. on July 31, 2019. Any resume sent after such date and time will be returned unopened to the candidate.

Hollidaysburg American Legion Ambulance Service *is an Equal Opportunity Employer.*