

**Seven Mountains EMS Council**  
**BOARD OF DIRECTORS' MEETING**  
**Meeting Minutes June 21, 2018**  
**Union County Govt. Center – Lewisburg PA**

- I. Call to Order  
President Gerard Banfill called the Board of Directors' Meeting to order at 12:00 PM. Quorum in attendance.
- II. Roll Call (sign-in sheet)  
A sign-in sheet was circulated for Council & Union County.
- III. Approval of Agenda  
A motion was made by Joy Byler, 2<sup>nd</sup> by Thomas Perrin to approve the Meeting Agenda as posted. Motion approved.
- IV. Approval of Minutes – April 19, 2018  
A motion was made by Robert Edwards, 2<sup>nd</sup> by Michael Coldren to approve the April 19, 2018 meeting minutes. Motion approved.
- V. Financial Reports – April & May 2018  
CARES – Total; CARES – Current Period; Council Balance Sheet; 2017-18 Grant-to-date; and Current Transactions reports were all presented.  
Motion by Allen Weaver, 2<sup>nd</sup> by Michael Coldren to accept the financial reports as presented. Motion Passed.
- VI. Council Reports:  
Staff: Staff reports were available on the Web. No additional information or questions were offered.  
MAC/QI-QA: Jim reported that MAC met on May 9<sup>th</sup> by videoconference. Attendance has been good thanks to Mt. Nittany's offering use of their system. Dr. McLeod's update from the State MAC:
  - NHTSA reviewed recommendation for change in scope of practice for EMT use of non-auto injector epinephrine – they denied that request.
  - Suggesting change in licensure requirements from two each (child & adult) epipens to one each.
  - Two new, non-opioid, ALS drugs available for pain relief – Ketorolac & IV Tylenol. Drug list & Protocols have been amended.
  - Recommendation from PEHSC increasing minimum tourniquet availability on EMS vehicles from two to six was reviewed.
  - No movement on the removal of pediatric airway equipment for ALS units.There were no regional uses of Ketamine & Etomidate during the quarter to review. MAC reviewed and voted to forward the mRACE program to the full Council for adoption. Dr. McLeod brought up a concern that was raised to him concerning EMS non-use of the transfer of care form. A usage reminder was forwarded to all regional agencies. Next meeting is September. Drug shortage concerns were discussed. Process to be allowed to use expired meds was reviewed.  
Training: Committee members reviewed the CPI (Pleasant Gap) training institute application & their inspection was conducted. They are now a BLS training Institute. Mark announced that the 2019 Annual Spring Conference will be March 16-18 at Toftrees Resort with the theme of "EMS Con-Ed Rally in the Valley". Doing a social event Saturday

evening – not a formal dinner – with events such as a Corn-Hole tournament. Kent asked if the “EMS Leadership” classes started last year were going to continue. Mark said he plans on continuing them and plans on asking the EMS Leadership committee to coordinate these efforts.

EMS Leadership: Director Ferguson was invited to attend the EMS Leadership committee meeting(s) as his schedule allowed. Two members attended the ‘EMS on the Hill’ event in Washington DC.

PEHSC: Mark reported:

- Dave Jones was thanked for serving as PEHSC President for the past six years.
  - Three VTRs were approved: Revision of Epi-Pen program
    - Con-Ed - Pts. refusing care after Naloxone Admin.
    - CCT usage as alternate to air – when grounded
  - PEHSC Conference. Sept. 5-7, 2018
  - Reminded that EMS agencies who are participating in the Naloxone leave behind program are to be completing the “Survey Monkey” on the Bureau web site for each leave behind.
  - EMS for Children – Safe Pediatric Transport course is going well. Council has equipment & instructor to assist with program presentation.
- Kent Added:
- HR699 – Increase in Medicaid funding & SR1003 – Payment for services rendered. PEHSC is suggesting agency letters/calls of support.
  - He also discussed efforts to increase the money available within EMSOF. A lengthy discussion followed.
  - SR 6. Trying to get information to formulate suggestions and complete the report. Working on getting financial information on EMSO fund and looking at other EMS related issues.

## VII. Business

### Operation Overview

Tim reported:

- Closing out 2017-18 budget & down one staff member. We have surplus payroll & fringe money, plus some other miscellaneous funds, to reallocate. Staff suggests purchasing additional tourniquets for regional EMS vehicles and/or tourniquets for EMS providers’ personal kit. Discussion followed. Motion by Dave Jones, 2<sup>nd</sup> by Mike Coldren to use these funds to purchase tourniquets, holsters & chest seals for regional preparedness.
- New Bureau Director has been hired. Dylan Ferguson who comes to us from Illinois. Has started & reached out to the Regional Directors.
- EMS Preparedness efforts has become a committee effort. Five Regional Directors & Bureau Staff.
- Bureau offices have moved to PEMA Building. They are still operationally under the Dept. of Health – just renting space.
- Finalize 2017-18 provider equipment. Jim reported that we have approx. \$16,000 left in ‘provider equipment’ this grant. He is suggesting spending the funds on CO monitors which would be an early purchase of those needed within the 2018-19 grant – freeing up that money for other projects. Motion by Dave Jones, 2<sup>nd</sup> by Joy Byler to finish out the provider equipment funding by purchasing CO monitors. Motion Passed.
- Conference planning is in the active stages. Any suggestions are encouraged and should be directed toward Mark.
- We updated our homepage.
- Council Director authorized a recruitment/retention campaign of less than

\$1000. We have a regional provider who also does videography who we have asked to do a 30 second PSA and approximately three minute recruitment video for the Region. Will be complete early fall.

#### 2018-19 Grant

- Grant paperwork & budget has been finalized and returned to us fully executed. Grant has increased modestly – less than 1% and does include a supplemental \$25,000 for CARES.
- Tim wants to make more use of the calendar feature on the homepage & more committee involvement throughout the Grant.
- We are working with Southern Alleghenies EMS Council to bring Ben Vernon into the region to discuss workplace violence. Expect to see an announcement sometime fairly soon for late summer/early fall seminar(s).
- We need to start thinking about 2018-19 provider equipment projects.
- Tim asked for approval to poll the regional EMS agencies to develop a list of “unmet regional needs”. Caution was raised to make sure we don’t waste agency time and/or over-promote this so that the agencies have an un-reasonable expectation of getting the requests fulfilled. Board is supportive and Staff will work on this.

#### mRACE

Motion by Sean Kleckner, 2<sup>nd</sup> by Dave Jones to approve use of the modified RACE (mRACE) scale – as approved and distributed by the Bureau of EMS – as the official EMS stroke scale used within the Seven Mountains EMS Council region. Motion Passed.

#### VIII Good of the Organization

Gerard questioned why Council meetings didn’t start off with the Pledge of Allegiance? Motion by Allen Weaver, 2<sup>nd</sup> by Thomas Perrin to add the pledge & moment of silence to the agenda. Motion Passed

Kent Knable expressed his disappointment in Council not having an official representative at the HR699 event at the Capital. We were one of a few, if not the only, regional council that wasn’t in attendance. Tim stated that he and Mark discussed our attendance and he decided against it because of the potential of it being seen as lobbying for legislation.

#### IX Date/Time of next meeting

August 16<sup>th</sup>, 2018 – Noon. Bellefonte Council Office. Personnel committee will be meeting at 10:30 that same day.

#### X Adjournment

Motion by Joy Byler, 2<sup>nd</sup> by Thomas Perrin to adjourn the meeting at 13:54. Motion Passed.

Attendance/Sign-in Sheet  
Board of Directors' Meeting  
June 21, 2018  
Union County Govt. Building - Lewisburg

Gerard Banfill, Delegate Lock Haven EMS\*  
Scott Rhoat, Delegate, Bellefonte EMS\*  
Joy Byler, Delegate, Big Valley Ambulance Service\*  
Tom Perrin, Delegate, Union County West End Ambulance\*  
George Widger, Delegate, Greater Columbia Transport\*  
Robert Edwards, Delegate, PSU EMS\*  
Allen Weaver, Delegate, Juniata EMA \*  
Dayne Brophy, Delegate, Bloomsburg Ambulance\*  
George Widger, Delegate, Greater Columbia\*  
Sean Kleckner, Good Will Hose EMS\*  
Paula Miller, EMTS  
Dave Jones, PSU EMS\*  
Kevin Fanning, Clinton County DES  
Kent Knable, Delegate, Centre Life Link  
Chad Aucker, CSR 911\*  
Michael Coldren, Delegate, FAME EMS \*  
Tim Nilson, Council Staff  
Mark Wolfgang, Council Staff  
Laura Rompolski, Council Staff  
Jim Urban, Council Staff